

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

September 11, 2018

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:00 a.m.

Present: Commissioners Rambo, Janes, Malone, and Morren, Director of Finance Barcheski, and Administrative Specialist Luneke.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, Assistant Director of Finance Guerra, Communications Manager Lamoreaux, former Commissioner Groenleer and Ben Richmond.

Excused: Commissioner Medema and Managing Director Warren

At 8:02 o'clock a.m., it was moved by Commissioner Malone, seconded by Commissioner Janes that the Board adjourn the regular meeting of the Board of County Road Commissioners of the County of Kent to conduct a Public Hearing on the proposed FY2019 Operating Budget.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, and Morren—4.

Nays: 0.

It was moved by Commissioner Janes, seconded by Commissioner Malone that the regular meeting of the Board of Road Commissioners of the County of Kent is reconvened at 8:05 o'clock a.m.

There was no public comment.

The Board discussed minutes of the Board meeting held August 28, 2018.

Moved by Commissioner Malone, seconded by Commissioner Morren that the minutes be approved as written.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, and Morren—4.

Nays: 0.

The disbursements for the check run dated September 7, 2018 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$58,845.36 in overtime for check run dated September 7, 2018.

The Construction Estimate payments are as follows:

September 7, 2018 Check Run:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Michigan Paving & Materials Company	76 <sup>th</sup> Street	272,849.37
Rieth-Riley Construction	Cascade Road	1,297.50
	Belmont Avenue	3,880.58
	Hudson Street	5,580.90
	Glen Forest Dr., Shadybrook Dr., County Brook Dr., Gingerbrook Dr.	35.70
	30 <sup>th</sup> Street	155,238.37
Superior Asphalt, Inc.	Whitneyville Avenue	6,707.87
VanderKodde Construction Company	South Complex Cold Storage Building	107,486.00
Wonsey Tree Service	Cannon Township #3	13,558.00
	<b>Total</b>	<b>\$566,634.29</b>

Director Barcheski stated the Cash Receipts include the Michigan Transportation Fund receipts, which she will review shortly. The General Fund has \$15,945,402.929 remaining after approval of disbursements. There was \$15,944,218.44 in the General Fund at this time a year ago.

Moved by Commissioner Morren, seconded by Commissioner Janes that **Payroll of \$700,495.48, Construction Estimates of \$566,634.29, Accounts Payables of \$1,390,307.12, and Cash Balances and Investments for the check run dated September 7, 2018,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, and Morren—4.

Nays: 0.

Director Barcheski reviewed for the Board the Michigan Transportation Fund revenues that were collected in July, 2018 and received in September, 2018. This is the tenth payment in 2018. She stated the funds received were \$3,533,930.00, a favorable variance of \$223,083.00 more than what was budgeted. To date, receipts are up 13.5 percent over this time last year.

The report was received for information.

Deputy Managing Director Harrall requested authorization to sign and execute the Contract Agreement with the Michigan Department of Transportation for the Fred Meijer Pioneer Trail Phase 2.

This phase of the Fred Meijer Pioneer Trail was included in MDOT's September 7, 2018 bid letting. This project will connect the existing trail ending at the southwest corner of 3 Mile Road and Alpine Avenue east to West River Drive, along the

south side of 3 Mile Road easterly to the cul-de-sac, then continuing northeasterly within I-96 eastbound to US-131 southbound ramp right-of-way to Hillside Drive, Lankamp Street and West River Drive.

The low bidder was Nashville Construction Company with the bid price of \$417,360.20. The project is being funded with Federal High Priority Project (HPP) funds capped at \$357,000. The remaining local match will be funded by the County of Kent.

Commissioner Rambo offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the non-motorized path construction work for the Fred Meijer Pioneer Trail Phase 2 along Three Mile Road from Alpine Avenue easterly to West River Drive.

**Resolution for  
Non-Motorized Path Construction work for the  
Fred Meijer Pioneer Trail Phase 2  
Along Three Mile Road from Alpine Avenue easterly to West River Drive**

**WHEREAS**, Federal HPP funds are available for the non-motorized path construction work for the Fred Meijer Pioneer Trail Phase 2 along Three Mile Road from Alpine Avenue easterly to West River Drive, and

**WHEREAS**, the County of Kent will be providing the project local match, and

**WHEREAS**, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal Funds, and

**WHEREAS**, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

**NOW, THEREFORE, BE IT RESOLVED**, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director, are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Malone and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for non-motorized path construction work for the Fred Meijer Pioneer Trail Phase 2 along Three Mile Road from Alpine Avenue easterly to West River Drive with Federal Funds**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, and Morren—4.

Nays: 0.

Deputy Managing Director Harrall stated the Kent County Road Commission was recently awarded a \$1,000,000 State EARMARK grant for the Lamoreaux Drive resurfacing project between Alpine Avenue and West River Drive. This grant is being administered through the MDOT Local Agency Program Division. An executed contract agreement with MDOT and Board resolution are required for this funding. The project includes full-depth asphalt replacement along the existing 3-lane curb and gutter roadway. In addition, Alpine Township will be replacing approximately 1000 feet of sanitary sewer and Plainfield Township Water Department will be replacing the existing cast iron water main over the majority of the project limits. The sanitary sewer and water main work will be funded by Alpine Township and Plainfield Township.

Commissioner Rambo offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the resurfacing of Lamoreaux Drive from Alpine Avenue to West River Drive.

**Resolution for  
Resurfacing of Lamoreaux Drive from  
Alpine Avenue to West River Drive**

**WHEREAS**, EARMARK funds are available for the resurfacing of Lamoreaux Drive from Alpine Avenue to West River Drive, and

**WHEREAS**, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive the State Funds, and

**WHEREAS**, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

**NOW, THEREFORE, BE IT RESOLVED**, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan is hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Malone and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for the resurfacing of Lamoreaux Drive from Alpine Avenue to West River Drive using EARMARK funds**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone, Morren, and Janes— 4.

Nays: 0.

Deputy Managing Director Harrall requested authorization to sign and execute the Fredrick Meijer River Valley Trail North project development Agreements with the City of Greenville and the County of Ionia, for the non-motorized trail project along the Flat River and Grand River.

Deputy Managing Director Harrall stated that staff has been working the past 5 years with Michigan Department of Natural Resources on design for non-motorized trail improvements along existing abandoned rail corridors extending north of Lowell to Greenville and east of Lowell to Saranac. The majority of the corridor is owned by MDNR.

The proposed project development agreement details specific roles and responsibilities of the parties to construct and connect undeveloped segments of the Fred Meijer River Valley Rail Trails. The agreement is between Kent County Road Commission, Ionia County, the City of Greenville and the Friends of Fred Meijer River Valley Rail Trails. KCRC's role and responsibility is to be the Act 51 agency sponsor for the TAP funding. We will provide final design and construction engineering. All KCRC costs incurred will be reimbursed.

Moved by Commissioner Morren, seconded by Commissioner Janes that **Steven A. Warren, Managing Director of the Kent County Road Commission** is hereby authorized to sign and execute said Agreements for and on behalf of the Board for the non-motorized trail project along the Flat River and Grand River, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone, Morren, and Janes— 4.

Nays: 0.

Deputy Managing Director Harrall requested authorization for one staff to attend the FHWA Every Day Counts Regional Summit in St. Louis, Missouri. The summit is October 29-31, 2018. All travel expenses will be paid by the Federal Highway Administration.

Moved by Commissioner Janes, seconded by Commissioner Malone that **one Staff (Deputy Managing Director Harrall) is authorized to attend the FHWA Every Day Counts Regional Summit in St. Louis, Missouri, October 29-31, 2018**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone, Morren, and Janes— 4.

Nays: 0.

Assistant Director Wiegerink requested authorization to advertise for bids on the following:

- a. Purchase of **five (5) v-box spreaders with pre-wet systems** for installation on new tandem-axle cab and chassis trucks.
- b. Purchase of **seven (7) side mounted wing plows** (various sizes) for installation on new tandem-axle (5) and five axle (2) cab and chassis trucks.
- c. Purchase of **Rapid Surface, Epoxy Based Asphalt / Concrete Repair Materials**, as needed.
- d. Purchase of **Sand, 2NS for ice control for the 2018-2019 Winter Season**, as needed.
- e. **Contract #19-05**: Auction Services (on-line, etc.) for the disposal of excess equipment and items.
- f. **Contract #19-06**: Purchase of petroleum products; Diesel Fuel and Unleaded Gasoline through a joint bid with the City of Grand Rapids.

Moved by Commissioner Malone, seconded by Commissioner Morren that **Staff is authorized to advertise for bids on the above-listed** as recommended by Staff.



Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone, Morren, and Janes— 4.

Nays: 0.

Deputy Managing Director Harrall discussed the involuntary lock out between the Michigan Infrastructure & Transportation Association and Operating Engineers Local 324. This lockout affects two of the Kent County Road Commission's projects (Knapp Street and 13 Mile Road). The Road Commission does have the right to cancel the contracts with the affected contractor (Rieth-Riley Inc.).

Chairman Rambo welcomed former Commissioner Groenleer to the Board Meeting.

Commissioner Morren stated that the 10 Mile Road project turned out great. The final restoration is set for next week.

Deputy Managing Director Byrne presented a letter he received from Brink Wood Products. The letter read:

"We would like to express our thanks for the wonderful job done to 76<sup>th</sup> Street between US-131 and Clyde Park. We are on the road every day and are so appreciative of the smooth surface there now. It is such a delight to drive on such a nice road surface."

There being no further business to come before the Board, the meeting was adjourned at 8:25 a.m.

Respectfully submitted,

  
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Macy D. Barcheski, Secretary