

1500 Scribner Avenue, NW

Grand Rapids MI 49504

July 10, 2018

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:00 o'clock a.m.

Present: Commissioners Rambo, Janes, Malone, Medema, and Morren, Deputy Managing Director - Operations Byrne, Director of Finance Barcheski, and Executive Secretary Martin.

Excused: Managing Director Warren.

Also present: Deputy Managing Director - Engineering Harrall, Director of Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Engineering Byle, Assistant Director of Finance in charge of Purchasing Wiegerink, Assistant Director of Finance Guerra.

There was no public comment.

The Board discussed minutes of the Board meeting held June 26, 2018.

Moved by Commissioner Malone, seconded by Commissioner Janes that the minutes be approved as written.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, Medema, and Morren—5.

Nays: 0.

The disbursements for the check run dated June 29, 2018 were presented to the Board by Director of Finance Barcheski. She stated Payroll included overtime of \$55,848.16. There were significant Construction Estimates as listed:

Contractor	Project	Amount
Michigan Dept. of Transportation	28 th Street/Kraft Avenue	\$ 1,971.00
	Fred Meijer Trail	22,943.17
	10 Mile Road	29,801.16
	Kenowa Trail	16,352.38
Michigan Paving & Materials	Plainfield Twp mill and fill	379,475.59
	Cannon Township	616,472.67
Rieth-Riley Construction	Cascade Road	306,330.12
	Hudson Street	212,208.33
Superior Asphalt	Bristol Avenue	637.86
	Forest Hill area	853,755.82
	Whitneyville Avenue	65,282.22
Total		\$2,505,230.32

Director Barcheski stated the Cash Receipts include the Michigan Transportation Fund receipts, which she will review shortly. The General Fund has \$15,663,307.60 remaining after approval of large disbarments. There was \$19,414,322.91 in the General Fund at this time a year ago.

Moved by Commissioner Morren, seconded by Commissioner Medema that **Payroll of \$734,714.26, Construction Estimates of \$2,505,230.32, Accounts Payables of \$1,332,187.05, and Cash Balances and Investments for the check run dated June 29, 2018,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, Medema, and Morren—5.

Nays: 0.

Director Barcheski reviewed for the Board the Michigan Transportation Fund revenues that were collected in May 2018 and received in July 2018. She stated the funds received were \$4,076,592.00, a favorable variance of \$367,961.00 over what was budgeted. To date, receipts are up sixteen percent over this time last year.

The report was received for information.

Deputy Managing Director Byrne stated Staff has received a Stipulation and Order from Circuit Court regarding Wimpole Drive Grattan Township. Deputy Managing Director Harrall stated that James and Amanda Weller, Jerry and Gail Battaglia and Mark Cargill have filed a Circuit Court action for quiet title of a portion of Wimpole Drive (a paper street) within Byrne Park Plat, section 10, Grattan Township. This same portion of Wimpole Drive was absolutely abandoned and discontinued as a public street, by the Board of County Road Commissioners, in June 1965.

Staff has reviewed the Circuit Court Stipulation and Order in this matter and requests the Board adopt a resolution confirming no interest in this portion of Wimpole Drive and no objection to the quieting title to the property. Staff also requests the Board appoint legal counsel representative, William Horn (Mika Myers), to approve the order and appear in court as necessary, on behalf of Kent County Road Commission.

Commissioner Malone offered the following resolution with reference to Circuit Court Case No. 18-03560-CZ, Stipulation and Order for quiet title of a portion of Wimpole Drive, Section 10, Grattan Township.

**Resolution for
No Claim or Interest in the Quieting Title
Of a portion of Wimpole Drive**

WHEREAS, Kent County Road Commission makes no claim to the property associated with Case No. 18-03560-CZ, and

WHEREAS, the Road Commission adopted a resolution in June of 1965 abandoning said property, and

WHEREAS, the Road Commission does not object to Plaintiffs quieting title to the property.

NOW, THEREFORE, BE IT RESOLVED, Kent County Road Commissioners of the County of Kent, Michigan hereby confirm that it has no claim to said property and does not object to an order that quiets title to the plaintiffs.

Moved by Commissioner Malone and supported by Commissioner Janes that the Board **adopt the resolution of Circuit Court Stipulation and Order dismissing Kent County Road Commission Case No. 18-03560-CZ, without prejudice**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, Medema, and Morren—5.

Nays: 0.

Assistant Director of Finance Wiegerink requested authorization to award bids as follows:

1. Purchase of **one hot rubber crack sealant machine** for the Central Complex.

Staff is recommending **award to Sherwin Industries, Inc.**, the only bidder at a **total cost of \$35,173.94**.

2. Purchase of **two mastic melter and applicator machines** for the Central Complex and Southwest Complex.

Staff is recommending **award to Sherwin Industries, Inc.**, the only bidder at a cost of \$50,967.83 each for a **total cost of \$101,935.68 for two**.

3. **Contract #18-24:** Construction of a storage building at the South Complex, 4949 Tim Dougherty Drive.

The invitation to bid was sent to ten contractors with four contractors submitting a bid. The two low bidders, Nugent Builders, Inc., and LJ Trumble Builders LLC

did not complete the bid in its entirety as specified in regards to the HMA paving. The Contract specifications clearly state that the bid blank is to be completed in its entirety with unit process for each category listed for a total bid amount to be submitted.

Therefore, Staff is recommending **award to Vanderkodde Construction Company**, lowest responsive and responsible bidder at a **total contract cost of \$519,125.00**.

4. **Contract #18-42:** 76th Street mill and fill from east of the bridge over Buck Creek to US-131, Byron Township.

Staff is recommending **award to Michigan Paving and Materials Company**, lowest responsive and responsible bidder at a **total cost of \$281,744.83**.

Moved by Commissioner Medema, seconded by Commissioner Janes that the Board **authorizes award of the above-listed purchases and contracts** as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, Medema, and Morren—5.

Nays: 0.

Deputy Managing Director Byrne requested authorization to purchase a truck with tanker and spray body for the chip seal program from St. Joseph County Road Commission. This unit will be dedicated to fog seal application on completed chip seal roads. The addition of this unit will increase the efficiency of this process.

Moved by Commissioner Morren, seconded by Commissioner Janes that Staff **is authorized to purchase the 2001 Freightliner with a Rosco distributor and a 2000 gallon tank** from St. Joseph County Road Commission, as recommended by Staff.

Question was raised about the cost of the tank distributor. Commissioner Morren amended his motion to say that **Staff is authorized to purchase the 2001 Freightliner with a Rosco distributor and a 2000 gallon tank** from St. Joseph County Road Commission **at a cost not to exceed \$35,000.00**, as recommended by Staff. Commissioner Janes seconded the amended motion.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Malone, Medema, and Morren—5.

Nays: 0.

Deputy Managing Director Byrne presented a letter from Mr. Carl Stamm expressing his thanks for the “great improvements to Belmont Avenue and at Belmont Avenue and 10 Mile Road”.

Deputy Managing Director Byrne stated Staff has received preliminary prices on salt and costs are up approximately fifty-two percent. Fuel costs are up thirty-five percent in the last six months. Staff will review how and when salt is applied.

Deputy Managing Director Byrne stated Staff has been patching on the State roads and expressways causing delays.

There being no further business to come before the Board, the meeting was adjourned at 8:30 o'clock a.m.

Respectfully submitted,



Macy D. Barcheski, Secretary