

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

August 28, 2018

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:05 o'clock a.m.

Present: Commissioners Rambo, Malone, and Morren, Managing Director Warren, Director of Finance Barcheski, and Administrative Specialist Luneke.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, Assistant Director of Finance Guerra, Assistant Director of Maintenance Roon, Human Resource Manager Dennis, Engineer Rodegher and Retiree Boluyt.

Excused: Commissioners Janes and Medema.

There was no public comment.

Deputy Managing Director Harrall introduced Jim Boluyt to the Board stating Jim is retiring after twenty-nine plus years of service. He discussed Jim's career at the Road Commission stating Jim started as a Laborer II on June 12, 1989. He then progressed up to be a Driver. In 1992, Jim transferred from the Maintenance Department to the Engineering Department as an Engineering Technician I. He then moved his way up to an Engineering Technician II and III. Jim became the Party Chief Engineering Technician IV until his retirement. He was always precise and accurate.

Deputy Managing Director Harrall asked Jim to come up and presented him with his plaque and license plate. Jim Boluyt stated he was thankful for all the kind words and shook everyone's hand. He is looking forward to his retirement and spending more time with family and fishing.

Deputy Managing Director Harrall offered the following resolution in honor of Jim Boluyt's years of service at the Kent County Road Commission and his retirement.

### **Retirement Resolution**

**WHEREAS**, James Boluyt has faithfully and loyally served the interest of the Kent County Road Commission and public since June 12, 1989, and

**WHEREAS**, after working as a Laborer II, Driver, Engineering Technician I, II, and III James assumed responsibilities as Party Chief Engineering Technician IV and continued in that role until retirement.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of the County of Kent hereby honor and recognize James Boluyt for his service, commitment and contribution to the Kent County Road Commission; the Board wishes him the best of luck in retirement.

**THE FOREGOING RESOLUTION** was adopted at the August 28, 2018 Board of County Road Commissioner's meeting by the following vote:

Moved by Commissioner Malone, seconded by Commissioner Morren that the Board **adopt the resolution** and the **Board and Staff wish Jim Boluyt many happy and fulfilling years of retirement**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone and Morren—3.

Nays: 0.

The Board discussed minutes of the Board meeting held August 14, 2018.

Moved by Commissioner Morren, seconded by Commissioner Malone that the minutes be approved as written.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone and Morren—3.

Nays: 0.

The disbursements for the check run dated August 24, 2018 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$54,272.45 in overtime for check run dated August 24, 2018.

The Construction Estimate payments are as follows:

August 24, 2018 Check Run:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Dykema Excavators	Spaulding Avenue	\$ 17,788.69
Rieth-Riley Construction	Cascade Township	493,853.88
	Wilson Avenue	15,812.05
	18 Mile Road	225,472.91
	82 <sup>nd</sup> St.; 72 <sup>nd</sup> St.; 64 <sup>th</sup> St.	114,513.27
Strain Electric Company	Traffic Signal – 4 Mile @ Hendershot	113,246.22
	Traffic Signal – Hudson Ave. @ Bowes St.	37,976.22
	Traffic Signal – Thornapple River Dr. @ 48 <sup>th</sup> St.	32,086.22
Superior Asphalt, Inc.	Gaines Township – East Paris Avenue	299,739.45
Wonsey Tree Service	Tyrone Township #26	35,480.00
	<b>Total</b>	<b>\$1,385,968.91</b>

Director Barcheski stated the General Fund has \$16,998,181.07 remaining after approval of disbursements. There was \$15,944,218.44 in the General Fund at this time a year ago.

Moved by Commissioner Malone, seconded by Commissioner Morren that **Payroll of \$718,936.55, Construction Estimates of \$1,385,968.91, Accounts Payables of \$2,091,827.33, and Cash Balances and Investments for the check run dated August 24, 2018,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone and Morren—3.

Nays: 0.

Director Barcheski reviewed for the Board the July 2018 Financial Statements.

The report was received for information.

Managing Director Warren requested authorization to schedule a Public Hearing for FY2019 Operating Budget and asked Director Barcheski to review the budget for the Board.

Managing Director Warren stated the draft budget maintains progress toward achieving several Strategic Plans and Long Range Plans including:

- Preserve primary road conditions through implementation of the Long-Range Plan. Restore primary road conditions to 90% good/fair by 2025.
- Preserve paved local roads to achieve a system condition level similar to that of the primary road system. Continue local road matching program with townships.
- Maintain road and bridge assets in a state of good repair within the constraints of available financial resources in accordance with the levels of priority. Increase investment in routine maintenance. Dedicate 25% of the Michigan Transportation Fund increase to routine maintenance.

- Increase the cost efficiency and performance of the fleet.  
Improve large truck fleet and reduce backlog.

Director Barcheski reviewed the budget for the Board and answered questions that came up.

Moved by Commissioner Malone, seconded by Commissioner Morren that **Staff is authorized to schedule a Public Hearing for FY2019 Operating Budget on September 11, 2018 at 8:00 a.m.**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone and Morren—3.

Nays: 0.

Deputy Managing Director Harrall stated Orchard View plat is located south of Belding Road (M-44) and east of Courtland Drive in Section 18, Cannon Township. Phase 1 of this multi-phase residential plat includes access to Belding Road and Courtland Drive and future private streets to the east and south. There are a total of 43 lots within this phase. The developer is Orchard View Development (Visser Brothers) and the engineer is Feenstra & Associates, Inc.

Staff is requesting as a condition of preliminary plat approval that the future private street to the east be realigned to eliminate the 4-way intersection. Staff also requests that Phase 2 include a public street extended to the south property line to allow for future connection with residential development currently being considered on the property to the south.

Based on the traffic study, the developer is required to construct a left-turn lane on Courtland Drive and Belding Road at the proposed public street intersections.

Moved by Commissioner Morren, seconded by Commissioner Malone that **preliminary street approval is authorized for Orchard View Development**, Section 18, Cannon Township, as recommended by Staff and subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide sufficient fee simple title land to the Board for the proposed extension of the un-named stub street ( $\pm 1790$  feet), along with sufficient temporary easement for temporary turn around.

2. Proprietor shall provide temporary turn-around at the southerly end of the un-named street. The design and layout shall be satisfactory to the Deputy Managing Director of Engineering and the Deputy Managing Director of Operations.

3. Proprietor shall provide sufficient fee simple title land to the Board for a road end strip at least ten feet long as measured along the extended street centerline.

4. Proprietor shall provide a current title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways.

5. Proprietor shall secure termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners of the County of Kent within street right-of-ways to the Board's satisfaction as recommended by staff. Proprietor shall secure acceptable subordinations of existing mortgages, in favor of the Board of County Road Commissioners within street right of ways to the Board's satisfaction as recommended by staff.

6. Proprietor shall provide private utility easements adjoining the proposed un-named street for private public utilities, for each individual private public utility or collectively as required by the private public utility companies.

7. Proposed street cross section shall meet all season design and construction requirements as determined by Deputy Managing Director of Engineering (County Highway Engineer).

8. Proprietor shall provide additional fee simple title land for Patterson Avenue right-of-way meeting requirements for county primary road.

9. Along all public street (highway) frontage, the proprietor shall provide such additional fee simple title land as determined to be required to accommodate required traffic operations improvements for the project and to otherwise mitigate identified project related traffic operations deficiencies as determine to be required by the Deputy Managing Director of Engineering (County Highway Engineer) and the Director of Traffic and Safety.

10. Proprietor shall provide twenty feet by twenty feet triangular corners at southeast and southwest quadrants of un-named street and 68th Street as highway right of way.

Assistant Director of Finance Wiegerink requested authorization to award bids as follows:

1. Purchase of **five (5) Tandem-Axle Heavy Duty Cab and Chassis Trucks -64,000# GVW.**

Staff has reviewed the specifications and is recommending the award of the purchase of five (5) 2020 heavy duty cab and chassis, 64,000# GVW trucks to **JX Peterbilt**, Grand Rapids, Michigan, lowest responsive and responsible bidder at a cost of \$122,000.00 per truck for a **total cost of \$610,000.00** for five trucks.

2. Purchase of **two (2) Five-Axle Heavy Duty Cab and Chassis Trucks** – 74,000# GVW.

Staff has reviewed the specifications and is recommending the award of the purchase of two (2) 2020 heavy duty cab and chassis, 74,000# GVW trucks to **Michigan Kenworth, LLC**, Grand Rapids, Michigan, lowest responsive and responsible bidder at a cost of \$139,881.00 per truck for a **total cost of \$279,762.00** for two trucks.

3. Purchase of **one (1) Live Bottom Body** for installation on a new five-axle heavy duty cab and chassis truck.

On July 9, 2015, Purchasing received bids for the purchase of one (1) live bottom body for installation on a new cab and chassis truck. The bid was awarded to Michigan CAT, the only bidder.

Michigan CAT has agreed to hold the price of the live bottom body, as bid.

Therefore, Staff is recommending the award of this bid to **Michigan CAT**, Grand Rapids, at a total cost of **\$67,774.68**.

4. Purchase of **various liquid calcium chlorides** – 26% well brine and 32% calcium chlorides, as need.

Staff is recommending the award of this bid to the lowest responsive and responsible bidders for the following products delivered:

<b>Michigan Chloride Sales, LLC</b>	26% at	\$0.1594 per gallon for all locations
<b>Great Lakes Chloride, Inc.</b>	32% at	\$0.434 per gallon for Central, & North \$0.442 per gallon for South & Southwest
<b>Great Lakes Chloride, Inc.</b>	38% at	\$0.492 per gallon for Central, & North \$0.50 per gallon for South & Southwest

The Road Commission intends on using 26% chloride the majority of the time for both dust control in the summer and for de-icing in the winter but also took bids for



32% and 38% chlorides to be used on road projects or in situations where higher calcium content is needed.

**5. Contract #19-02: Furnish and Haul Aggregate Bituminous for the 2019 Chip Seal Program**

The Maintenance Department uses a majority of slag and will be using some trap rock and natural aggregate for the chip seal program depending on the classification of the road and the application process.

Staff is recommending that Contract #19-02 be awarded to **Yellow Rose Transport**, Grandville, Michigan, lowest responsive and responsible bidder, for the **slag aggregate based on an average price of \$33.59 per ton; the 34CS-M trap rock at an average price of \$36.05 per ton and the CS-TM trap rock at an average price of \$42.05 per ton.**

Staff also recommends awarding the natural aggregate bid to the following supplier, taking into consideration price, pit location, availability and material testing:

- **Stoneco of Michigan**, Middleville, Michigan, at **\$24.50 per ton delivered and \$20.75 per ton picked up** at the supplier's pit on 100th Street.
- 6. Contract #19-03: Dust Control Services (well brine furnished and applied on gravel roads), as needed in various townships within Kent County.**

Staff is recommending the Board authorize the award of Contract #19-03 to **Michigan Chloride Sales, LLC**, St. Louis, Michigan, lowest responsive and responsible bidder, whose product meets specifications at a cost of **\$0.1945 per gallon applied.**

Moved by Commissioner Morren, seconded by Commissioner Malone that Staff is **authorized to award bids** as recommended.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone and Morren—3.

Nays: 0.

Assistant Director Wiegerink requested authorization to advertise for bids on the following:

1. Purchase of **2018-2019 winter season's requirements of liquid sodium chloride** – 26%, as needed
2. Purchase of **one (1) Live Bottom Dump Spreader with Hoist Assembly** for installation on a new five-axle cab and chassis truck – 74,000# GVW
3. Purchase of **five (5) Dump Bodies and Hoist Assemblies** for installation on the new tandem – axle heavy duty cab and chassis trucks – 64,000# GVW
4. **Contract #19-01**: Trucking of various road materials (example – asphalt, sand, gravel and snow), as required from Primary and Local Roads and State Trunklines

Moved by Commissioner Malone, seconded by Commissioner Morren that **Staff is authorized to advertise for bids on the above-listed** as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Malone and Morren—3.

Nays: 0.

Managing Director Warren requested authorization for **one Staff to attend the Association of Equipment Management Professionals Equipment SHIFT Conference** in Columbus, Ohio, October 23-25, 2018.

Moved by Commissioner Malone, seconded by Commissioner Morren that **one Staff** (Director of Equipment Roose) **is authorized to attend the Association of Equipment Management Professionals Equipment SHIFT Conference** in Columbus, Ohio, October 23-25, 2018 with expenses, as recommended by Staff.

Deputy Managing Director Harrall stated that a developer, MB + T Partners, LLC, would like to pave approximately 1,400 feet of 4 Mile Road west of Egypt Valley Avenue, Section 32, Cannon Township. This portion of 4 Mile Road is currently gravel. The developer would pay the cost, which is estimated at \$250,000. Deputy Managing Directors Harrall and Byrne have met with the neighbors. The improvements would be made this fall to accommodate a private development. This is brought to the Board for information only.

Managing Director Warren stated that the Road Commission strives to make pavement preservation a priority. He presented a video on chip sealing that Communications Manager Lamoreaux put together with the help of the Maintenance Department. This video will be available to the public on the KCRC website.

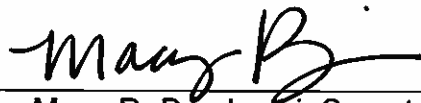
Managing Director presented an email Communications Manager Lamoreaux received through the contact form from the KCRC website. The email read:

"I reported, back in May, that the railroad tracks at Hudson Road and Grand River, in Lowell, needed attention / repair. The work was done in June. I was out of state for a couple of months and apologize for this delayed not of thanks."

"I am now writing to let administration know how thrilled I am at the immediate response given to this issue. I feel heard and grateful that my voice counted. Thank you Kent County Road Commission!"  
– Jacqui Dimmick

There being no further business to come before the Board, the meeting was adjourned at 9:10 a.m.

Respectfully submitted,



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Macy D. Barcheski, Secretary