

1500 Scribner Avenue, NW  
Grand Rapids MI 49504

February 12, 2019

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:00 o'clock a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, Director of Finance Barcheski, and Executive Secretary Martin.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, Assistant Director of Finance Guerra, Communications Manager Lamoreaux, and Dave Clark, Ye Fu, and Tony Kutzt of Fishbeck, Thompson, Carr, & Huber, Inc.

There was no public comment.

The Board discussed minutes of the Board meeting and Public Hearings held Tuesday, January 22, 2019.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the minutes be approved as written.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Director of Finance Barcheski stated there are two check runs to review. The January 25, 2019 check run Payroll included \$22,161.73 in overtime. The Construction Estimates are as follows:

Michigan Dept. of Transportation	10 Mile Road	\$77,333.82
	Kenowa Trail	1,457.10
<b>Total</b>		<b>\$78,790.92</b>

The February 8, 2019 check run Payroll included \$185,803.61 in overtime. There were no Construction Estimates in this period.

Director Barcheski stated the Cash Receipts include the Michigan Transportation Fund receipts, which she will review shortly. The General Fund has \$24,391,654.21 remaining after approval of disbursements. There was \$15,520,563.56 in the General Fund at this time a year ago.

Moved by Commissioner Medema, seconded by Commissioner Janes that **Payroll of \$664,596.41, Construction Estimates of \$78,790.92, Accounts Payables of \$1,161,986.19, and Cash Balances and Investments for the check run dated January 25, 2019, and Payroll of \$863,576.95, Accounts Payables of \$942,765.53, and Cash Balances and Investments for the check run dated February 8, 2019,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Director Barcheski reviewed for the Board the Michigan Transportation Fund revenues that were collected in November and received in January and those collected in December and received in February. She stated the funds received were in January were \$3,536,533.00, an unfavorable variance of \$183,754.00 less than what was budgeted. The funds received in February were \$2,840,421.00, an unfavorable variance of \$917,122.00. She stated this is a result of the overages received in October. Year-to-date, however, the

change from this time last year is 4.8 percent favorable. She stated there would most likely not be as much of the supplemental distribution as originally thought. She is working with the County Road Association and other Road Commissions to find out what the distributions will be.

The report was received for information.

Director Barcheski reviewed for the Board the Financial Statements for November and December 2018.

The statements were received for information.

Managing Director Warren requested a decision from the Board for the following projects for which Public Hearings were held January 22, 2019:

- a. **13 Mile Road** between Wabasis Avenue and Podunk Avenue, Sections 15, 16, 21 and 22, Oakfield Township.
- b. **100<sup>th</sup> Street** from 1000 feet east of Eastern Avenue to Kalamazoo Avenue, Sections 29 and 32, Gaines Township.

Deputy Managing Director Harrall reviewed the concerns stated at the Hearings and stated there were no additional comments since the Public Hearings on January 22. Staff recommends proceeding with both the 13 Mile Road and 100<sup>th</sup> Street projects as presented during the Public Hearing

Moved by Commissioner Medema, seconded by Commissioner Morren that the Board **authorizes both of the above-listed projects as presented at the Public Hearings held January 22, 2019**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested authorization to sign and execute the Contract Agreement with the Michigan Department of Transportation for the following projects:

- a. **6 Mile Road Pavement Replacement** from Walker Avenue to Alpine Avenue.

Deputy Managing Director Harrall stated the 6 Mile Road resurfacing project from Walker Avenue to Alpine Avenue is included in the Michigan Department of Transportation's March 1, 2019 bid letting. This 2019 project includes crushing and shaping the existing asphalt pavement and placing two courses of new HMA. The estimated project cost is \$676,200.00 and funding includes 81.85 percent Federal STP Urban funds (capped at \$518,100.00) with the remaining \$158,100.00 local match funded by Kent County Road Commission.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the HMA crushing, shaping and resurfacing work along 6 Mile Road from 285 feet west of Walker Avenue to Alpine Avenue (M-37).

**Resolution for  
HMA Crushing, Shaping and Resurfacing work along 6 Mile Road  
From 285 feet west of Walker Avenue to Alpine Avenue (M-37)**

**WHEREAS**, Federal Funds are available for the HMA crushing, shaping and resurfacing work along 6 Mile Road from 285 feet west of Walker Avenue to Alpine Avenue (M-37), and

**WHEREAS**, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

**WHEREAS**, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

**NOW, THEREFORE, BE IT RESOLVED**, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and seconded by Commissioner Medema that the Board **adopt the resolution and sign and execute the Agreement for HMA crushing, shaping and resurfacing work along 6 Mile Road** from 285 feet west of Walker Avenue to Alpine Avenue (M-37) with Federal Funds, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, VerHeulen, Morren, Janes and Medema — 5.

Nays: 0.

b. **10 Mile Road over the Rogue River**, Algoma Bridge  
#52 Preservation Project.

Deputy Managing Director Harrall stated the 10 Mile Road (Division Street) Bridge over the Rogue River (Algoma Bridge #52) project is included in the Michigan Department of Transportation's March 1, 2019 bid letting. The bridge preservation project includes expansion joint replacement, pre-stressed concrete box beam repair, spot beam replacement and post-tensioning. The estimated project cost is \$520,700.00. Funding includes \$278,300.00 Federal STP Urban funds with the remaining \$242,400.00 local match funded by Kent County Road Commission.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the

County of Kent and the Michigan Department of Transportation for the bridge surface removal and replacement, deck joint replacement, partial beam removal and replacement and beam repair on 10 Mile Road (Division Street) over the Rogue River.

**Resolution for Bridge Surface Removal and Replacement,  
Deck Joint Replacement, Partial Beam Removal and  
Replacement and Beam Repair on  
10 Mile Road (Division Street) over the Rogue River**

**WHEREAS**, Federal Funds are available for the bridge surface removal and replacement, deck joint replacement, partial beam removal and replacement and beam repair on 10 Mile Road (Division Street) over the Rogue River, and

**WHEREAS**, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

**WHEREAS**, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

**NOW, THEREFORE, BE IT RESOLVED**, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and seconded by Commissioner Medema that the Board **adopt the resolution and sign and execute the Agreement for the bridge surface removal and replacement, deck joint replacement, partial beam removal and replacement and beam repair on 10 Mile Road (Division Street) over the Rogue River with Federal Funds, as recommended by Staff.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, VerHeulen, Morren, Janes and Medema — 5.

Nays: 0.

c. **Byron Center Avenue Pavement Replacement** from  
92<sup>nd</sup> Street to 84<sup>th</sup> Street.

Deputy Managing Director Harrall stated the Byron Center Avenue resurfacing project between 92<sup>nd</sup> Street and 84<sup>th</sup> Street is included in the Michigan Department of Transportation's March 1, 2019 bid letting. The project includes full depth cold milling the existing asphalt pavement and two courses of new HMA. The estimated project cost is \$607,200.00. Funding includes 81.85 percent (\$497,000.00) Federal STP Urban funds with the remaining 18.15 percent (\$110,200.00) local match funded by Kent County Road Commission.

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the HMA resurfacing work along Byron Center Avenue from 92nd Street to 84th Street.

**Resolution for  
HMA Resurfacing work along Byron Center Avenue  
From 92nd Street to 84th Street**

**WHEREAS**, Federal Funds are available for the HMA resurfacing work along Byron Center Avenue from 92nd Street to 84th Street, and

**WHEREAS**, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

**WHEREAS**, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

**NOW, THEREFORE, BE IT RESOLVED**, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Medema and seconded by Commissioner Morren that the Board **adopt the resolution and sign and execute the Agreement for HMA resurfacing work along Byron Center Avenue** from 92nd Street to 84th Street with Federal Funds, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, VerHeulen, Morren, Janes and Medema — 5.

Nays: 0.

d. **Patterson Avenue and 44<sup>th</sup> Street Intersection Widening Project.**

Deputy Managing Director Harrall stated the Patterson Avenue and 44<sup>th</sup> Street intersection widening project is included in the Michigan Department of Transportation's March 1, 2019 bid letting. The project includes widening the intersection to provide dual eastbound left-turn lanes on 44<sup>th</sup> Street to northbound Patterson Avenue. The project also includes concrete pavement and traffic signal modifications. The estimated project cost is \$760,300.00. Funding includes eighty percent Federal CMAQ funds (capped at \$600,000.00) with the remaining \$160,300.00 local match funded equally by Kent County Road Commission (\$80,150.00) and the City of Kentwood (\$80,150.00).

Commissioner Morren offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for concrete pavement

widening work along Patterson Avenue from 44<sup>th</sup> Street to 300 feet north of 44<sup>th</sup> Street, and along 44<sup>th</sup> Street from 300 feet west of Patterson Avenue to Patterson Avenue.

**Resolution for Concrete Pavement Widening work along  
Patterson Avenue from 44th Street to 300 feet north of 44th Street and along  
44th Street from 300 feet west of Patterson Avenue to Patterson Avenue**

**WHEREAS**, Federal Funds are available for concrete pavement widening work along Patterson Avenue from 44<sup>th</sup> Street to 300 feet north of 44<sup>th</sup> Street, and along 44<sup>th</sup> Street from 300 feet west of Patterson Avenue to Patterson Avenue, and

**WHEREAS**, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive Federal and State Funds, and

**WHEREAS**, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

**NOW, THEREFORE, BE IT RESOLVED**, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner Morren and seconded by Commissioner Medema that the Board **adopt the resolution and sign and execute the Agreement for concrete pavement widening work along Patterson Avenue** from 44<sup>th</sup> Street to 300 feet north of 44<sup>th</sup> Street, and along 44<sup>th</sup> Street from 300 feet west of Patterson Avenue to Patterson Avenue with Federal Funds, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners VerHeulen, Morren, Janes and Medema — 4.

Abstained: Commissioner Rambo – 1.

Nays: 0.

Managing Director Warren requested adoption of the revisions to the Tree Planting Policy. Deputy Managing Director Harrall stated Staff is proposing to revise portions of the current "Tree Planting Policy" primarily to address recent safety and maintenance concerns related to tree planting within new residential and commercial industrial development, as well as updating the existing policy format. The Kent County Road Commission "tree planting program" portion has been removed from the policy since it has been seldom used to replace trees on Kent County Road Commission projects (twice in 30 years).

The main focus of this policy is to provide standards and guidance for permitting new trees planted by property owners, residents, businesses and developers within the county road right-of-way. The Board reviewed the revised policy on November 27, 2018. It was subsequently distributed to all twenty-one Townships for review and comment. The only comment received to-date is from Plainfield Township; they are requesting flexibility with the replanting evergreen trees along the Jupiter Avenue corridor that were removed to accommodate their new non-motorized trail between Plainfield Avenue and West River Drive. These trees were planted by Kent County Road Commission following construction of this limited access facility to provide a buffer for houses east of Boyd Pond. Staff supports this request.

Moved by Commissioner Morren, seconded by Commissioner Janes that **the revised Tree Planting Policy is adopted by the Board**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren requested that the Board sign and execute the title sheet for the 100<sup>th</sup> Street Reconstruction Project. Deputy Managing Director Harrall stated this project was one of the Public Hearing Projects that the Board just authorized and signing the title sheet will move forward with the 100<sup>th</sup> Street reconstruction project. Staff is planning to receive bids on March 7, 2019. The estimated cost of this primary road reconstruction project is \$900,000.00 and will be funded one hundred percent by Kent County Road Commission.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **Board signs and executes the title sheet** for the **100<sup>th</sup> Street Reconstruction Project** from 1000 feet east of Eastern Avenue to Kalamazoo Avenue, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Assistant Director Wiegerink requested to award bids as follows:

- a. Purchase of **one excavator** for the South Complex.

Staff is recommending **award to Grand Equipment** at a **total cost of \$148,675.00.**

- b. Purchase of **one quad axle dump trailer** for the Central Complex.

Staff is recommending **award to M&K Trailer Center**, lowest responsive and responsible bidder meeting specifications for a **total cost of \$67,503.98**.

- c. Purchase of **one truck cab and chassis with aerial list and platform** for the North Complex.

Staff is recommending **award to Altec Industries, Inc.**, lowest responsive and responsible bidder meeting specifications at a **total cost of \$169,089.00**.

- d. Purchase of **2019 requirements of asphalt concrete crack leveling sealant** with a one-year renewal option.

Staff recommends **awarded to Sherwin Industries, Inc.**, the only bidder, at a **cost of \$0.5689 per pound** for the product.

- e. Purchase of **2019 requirements of concrete repair materials**, as needed, with a one-year renewal option.

The invitation to bid was sent to seven supplies with only one supplier submitting a bid. Therefore, Staff is recommending **award to Ersco Construction Supply**, the only bidder at the costs indicated on the bid tabulation.

- f. Purchase of **2019 requirements of fasteners**, as needed, with a one-year renewal option.

Buying in the best interest of the Road Commission, Staff is recommending **award to Alma Bolt Company and SZS Fasteners**. As the fasteners are required, items will be purchased at the lowest cost taking into consideration product availability and delivery timing.

- g. Purchase of **2019 requirements of liquid binder** for penetrating floodcoat on bridge decks, as needed, with a one-year renewal option.

Staff recommends **award to Ridgemoor Supply**, the only bidder, at a **cost of \$51.05 per three gallon unit**.

- h. Purchase of **2019 requirements of liquid pothole filler**, as needed, with a one-year renewal option.

The invitation to bid was sent to six suppliers and two suppliers submitted bids. Therefore, Staff recommends **award to Integrity Marketing Group Ltd.**, lowest responsive and responsible bidder **at a cost of \$77.00 per unit / kit delivered.**

- i. **Contract #19-08:** Micro-surfacing on State Trunklines, Local and Primary roads in various Townships in Kent and Ottawa Counties for 2019 with a one-year renewal option.

The invitation to bid was sent to eight contractors and three contractors submitted bids. Staff is recommending **award to American Pavements, Inc.**, lowest responsive and responsible bidder at the following costs:

Micro Surface - standard	<b>\$3.15</b> per square yard
Micro Surface – single course	<b>\$2.18</b> per square yard
Micro Surface – single course – three feet wide	<b>\$5.65</b> per square yard
Micro Surface – rutfilling	<b>\$238.00</b> per ton
Modified Micro Surface – single course (black mat)	<b>\$2.33</b> per square yard
Cape Seal	<b>\$4.34</b> per square yard
Chipseal	<b>\$2.16</b> per square yard
Fogseal	<b>\$0.73</b> per square yard
Overband crack fill	<b>\$1.49</b> per pound
Polymer Modified Emulsion Pavement Repair	<b>\$25.00</b> per gallon
Mobilization – less than 25,000 square yards	<b>\$10,000.00</b> one-time charge

- j. **Contract #19-16:** Roadside seeding, fertilizing, and mulching, as required, for three years – 2019, 2020, and 2021.

The invitation to bid was sent to seven contractors and five submitted bids. Therefore, Staff is recommending **award to Natural Landscapes**, lowest responsive and responsible bidder at an **average cost of \$1,585.00 per acre for the application of roadside seed and \$1,610.00 per acre for the application of Class A seed.**

- k. **Contract #19-18:** Construction Engineering Services (third party testing) to perform material workmanship testing and inspections as it relates to new platted and public streets in 2019, as needed, with a one-year renewal option.

Twelve consulting firms received the invitation to submit proposals and five firms submitted proposals. Engineering Staff reviewed all the proposals submitted and applied the fees to a sample project. Based on those results, Staff is recommending **award to Driesenga & Associates, Inc.; Materials Testing Consultants; Moore & Bruggink, Inc.; SME; and Soils & Structures, Inc.**, contracting in the best interest of the Road Commission and based on fees, qualified personnel, material sampling and testing qualifications, equipment and labor, and project location.

Moved by Commissioner Medema, seconded by Commissioner VerHeulen that **Staff is authorized to award the above-listed purchases and contracts as recommended** by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Assistant Director of Finance Wiegerink requested authorization to advertise for bids on the following:

1. Purchase of **one (1) used self-propelled kick-off broom** for the North Complex (**bids to be received on a date to be determined**).
2. Purchase of **one (1) five-axle heavy-duty cab and chassis truck – 74,000# GVW minimum (bids to be received on a date to be determined)**.
3. Purchase of **eight (8) single-axle heavy-duty cab and chassis trucks – 44,000# GVW minimum (bids to be received on a date to be determined)**.

4. Purchase of **2019 requirements of H-1 limestone** for stockpiling at the District Complexes, as needed (**March 7, 2019**).
5. **Contract #19-37:** 100<sup>th</sup> Street from Eastern Avenue to Kalamazoo Avenue, Gaines Township – Primary Reconstruction – construct to all-season roadway (**March 7, 2019**).

Moved by Commissioner Morren, seconded by Commissioner Janes that **Staff is authorized to advertise for bids on the above list with bids to be accepted until 8:30 o'clock a.m. on the dates listed**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

Managing Director Warren introduced Dave Clark, Ye Fu, and Tony Kuhtz of Fishbeck, Thompson, Carr, & Huber, Inc. to review the updated proposed Walker View Complex for the Board.

The Board thanked them for their presentation.

Deputy Managing Director – Operations Byrne updated the Board on winter Maintenance operations and budget as of February 8, 2019. To date, 52.6 inches of snow has fallen. Staff has worked 16,464 hours of overtime since October 1, 2018. The Road Commission has spent \$2,555,269.00 or forty-three percent of the \$6,000,000.00 budget. Forty-three percent of that amount has been spent on equipment, thirty-two percent on material, and twenty-five percent on labor.

The Michigan Department of Transportation has spent \$2,340,388.00 of the \$3,901,002.00 budget or sixty percent. Forty percent of that amount has been spent on equipment, thirty-seven percent on material, and twenty-three percent on labor.

There being no further business to come before the Board, the meeting was adjourned at 9:04 o'clock a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Macy B.", written over a horizontal line.

Macy D. Barcheski, Secretary