

1500 Scribner Avenue, NW
Grand Rapids MI 49504

March 26, 2019

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:00 a.m.

Present: Commissioners Rambo, Janes, Morren and VerHeulen, Managing Director Warren, Director of Finance Barcheski, and Administrative Assistant Luneke.

Excused: Commissioner Medema.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, Communications Manager Lamoreaux, Assistant Director of Engineering Byle, Human Resources Coordinator Nanzer, and Chris Weller and Sarah Hekstra from 2722 Vassar, LLC and Dick Durell from Durell Law.

Commissioner Rambo asked if there was anyone that had a public comment. Chris Weller from 2722 Vassar, LLC stated he would like to comment on the property bid. Commissioner Rambo welcomed Mr. Weller and stated he may make his comments when the Board reviews the bid on sale of property.

The Board discussed minutes of the Board meeting and Closed Session held Tuesday, March 12, 2019.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the minutes for the Board Meeting and Closed Session held Tuesday, March 12, 2019 be approved as written.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

The disbursements for the check run dated March 22, 2019 were presented to the Board by Director of Finance Barcheski. She stated Payroll included overtime of \$57,594.19. Construction Estimate payments for this period are as follows:

Contractor	Project	Amount
Michigan Dept. of Transportation	13 Mile – Kenowa Ave to Fruit Ridge Ave. – Invoice #6	\$8,142.96
	13 Mile Road – Fruit Ridge Ave. to Peach Ridge Ave. – Invoice #5	\$5,071.80
	Pine Island Dr. at Post Dr. – Invoice #3	\$24,773.26
VanderKodde Construction	South Complex Cold Storage	\$15,399.00
	Total	\$53,387.02

Director Barcheski stated the General Fund has \$29,292,820.21 remaining after approval of disbursements. Of that amount, \$4,396,686.12 is unavailable Operating Funds, leaving \$24,896,134.09 in total available Operating Funds.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that **Payroll of \$704,723.00, Construction Estimates of \$53,387.02, Accounts Payables of \$1,130,084.50, and Cash Balances and Investments for the check run dated March 22, 2019, are approved by the Board, and warrants ordered drawn for the same.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Director Barcheski reviewed the February 2019 Financial Statements for the Board. Commission Morren stated he really likes the new booklet format for the Financial Statements. Commissioner Janes was in agreement.

The report was received for information.

Chairman Rambo stated that the Board will hear comments regarding the sale of property at 1500 Scribner Avenue, NW. Christopher Weller of 5190 Kenowa, Grandville, Michigan stated his company, 2722 Vasser, LLC put in a bid for the property. The bid was a good faith offer. Mr. Weller asked the Board to please consider the bid. He felt it would be a win-win combination for both parties and the property would be taxable once again. It is an aging facility and the cost of construction is less expensive now versus later.

Managing Director Warren stated that the Board of County Road Commissioners received one bid by the prescribed dateline of February 28, 2019, at 10:30 a.m. Considering the Total Bid Amount (\$5,050,000), the bidder's Terms and Conditions, and the Kent County Road Commission's original design/construction schedule, the estimated total net value of the bid is \$3,122,400.

Managing Director Warren recommended the Board reject this bid on the basis that:

- The net value does not support the financial model the Kent County Road Commission presented to the Board in October 2018.
- The net value is significantly less than the appraised range of \$7,400,000 - \$8,000,000 provided to the Kent County Road Commission in June 2018.

In the Notice of Sale, the Kent County Road Commission expressly stated that the Board reserves the right to reject any and all proposals to purchase this property.

The Board of County Road Commissioners reserves the right to reject any and all proposals or to waive irregularities therein, and to accept the proposal which, in the opinion of the Board, may be most advantageous and in the best interest of the Kent County Road Commission.

Rejecting this bid should not deter the Kent County Road Commission from the long-term objective for the Central Complex. The Kent County Road Commission will benefit greatly from relocating to the Walker View site with an expanded main garage, a new salt and chemical storage facility, larger areas for material and equipment storage, smaller and more efficient administrative offices, as well as room to expand for future operations.

Managing Director Warren recommended the Board direct him, in consultation with the Board's Property Subcommittee (Chairman Mark Rambo and Commissioner Dave Morren), to continue to evaluate the potential market value of the existing site, as well as the timing, terms, conditions, and financial model under which the Board will consider a sale and relocation of the Central Complex to the Walker View.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that that the Board **reject the bid for the Sale of Land by Kent County Road Commission** and **direct Managing Director Warren and the Board's Property Subcommittee to continue to evaluate the potential market value of the existing site**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Managing Director Warren requested authorization to schedule a luncheon for township officials at one of the County Parks. He stated it is usually scheduled during the month of May.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that that the Board **schedule the Township Luncheon for Tuesday, May 21, 2019, at Douglas Walker Park from noon to 2:00 o'clock p.m.**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Managing Director Warren presented the following title sheets for signatures and execution by the Board.

1. **6 Mile Road Pavement Reconstruction** –
Fruit Ridge Avenue to west of Walker Avenue.

Deputy Managing Director Harrall stated the 6 Mile Road pavement reconstruction project between Fruit Ridge Avenue and Walker Avenue is ready to bid through the Michigan Department of Transportation. The project includes crushing and shaping the existing asphalt pavement and placing 2 courses of new HMA. The estimated project cost is \$680,000 and funding includes \$500,000 STP Rural funds with the remaining \$180,000 Local match funded by the Kent County Road Commission.

2. **7 Mile Road Pavement Reconstruction** –
Fruit Ridge Avenue to Alpine Avenue (M-37).

Deputy Managing Director Harrall stated the 7 Mile Road pavement reconstruction project between Fruit Ridge Avenue and Alpine Avenue (M-37) is ready to bid through the Michigan Department of Transportation. This 4 mile project includes crushing

and shaping the existing asphalt pavement and placing 2 courses of new HMA. The estimated project cost is \$1,290,000 and funding includes \$860,000 STP Rural funds with the remaining \$430,000 Local match funded by the Kent County Road Commission.

3. **76th Street Bridge and Road Widening Project –**
Clyde Park Avenue to west of Gordon Industrial Drive.

Deputy Managing Director Harrall stated the 76th Street widening project between Clyde Park Avenue and Gordon Industrial Drive is ready to bid through the Michigan Department of Transportation. The project includes replacing the bridge over Buck Creek and widening the existing 4-lane section of 76th Street to 5 lanes. The estimated project cost is \$1,150,000 and funding includes \$497,000 State and Federal Local bridge funds, with the remaining \$653,000 Local match funded by the Kent County Road Commission.

Moved by Commissioner Morren, seconded by Commissioner Janes that the Board **authorizes the signing and execution of the title sheets for the above-listed projects**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Managing Director Warren requested adoption of a Performance Resolution for 2019 Annual Permit for work within Michigan Department of Transportation right-of-way.

Deputy Managing Director Harrall stated the Michigan Department of Transportation requires a “Performance Resolution” for Local agencies as part of their annual permit to place signage and detour traffic on State roads or within State Highway

right-of-way. The Michigan Department of Transportation staff has requested that the Kent County Road Commission adopt a new resolution for 2019.

Moved by Commissioner Morren, seconded by Commissioner VerHeulen that the Board **authorizes the adoption of a Performance Resolution for 2019 Annual Permit for work within Michigan Department of Transportation right-of-way**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Managing Director Warren requested authorization to **release drainage easement** south of Ada Drive, Section 34, Ada Township.

Deputy Managing Director Harrall stated the recently completed grade modifications to Ada Drive between Headley Street and Fulton Street and the adjacent redevelopment required modifications to the Ada Drive storm water outlet location into the Thornapple River. The original storm sewer was removed to accommodate building sites. The project provided a new storm sewer approximately 250 feet east, outletting to the Thornapple River under new private streets, south of Ada Drive. The developers are requesting the drainage easement be released since there are no longer drainage facilities within the easement area.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the Board **authorizes to release drainage easement south of Ada Drive, Section 34, Ada Township**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Managing Director Warren requested authorization for **preliminary plat approval** of the following:

1. **Springer Royal Estates**, Sections 4, 5, and 8, Cannon Township.

Deputy Managing Director Harrall stated Springer Royal Estates plat is located north of 9 Mile Road and west of Myers Lake Avenue in Sections 4, 5 and 8, Cannon Township. This residential plat has access to 9 Mile Road and includes 1 permanent cul-de-sac and 1 temporary cul-de-sac on the north plat line. This single phase plat includes 20 lots. The developer is Jay Schippers and the engineer is Exxel Engineering.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that **preliminary street approval is authorized for Springer Royal Estates**, as recommended by Staff and subject to the following special requirements and modifications:

1. At the time the final plat document is submitted for Board action, Proprietor shall provide a current title commit for the parcel to be conveyed that includes all proposed street right of ways for review and evaluation by staff. Existing encumbrances shall be terminated as required or recommended by staff.
2. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., over, upon, under, etc., in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets or adjoining the plat. Proprietor shall acquire acceptable subordinations of existing mortgages, etc. in favor of the Board of County.
3. Proprietor shall coordinate with the United States Post Office for the location of mailbox(es) and shall provide written confirmation from the local postmaster or station master

confirming that customer mail delivery requirements conform to their requirements and conform to the Kent County Road Commission requirements as directed by the County Highway Engineer.

4. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right of way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
5. Proprietor is advised to abstain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director of Engineering (County Highway Engineer).
6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
7. Proprietor shall provide additional 25 feet by 25 feet triangle at northwest corner and 25 feet by 25 feet triangle at northeast corner of proposed Alray Drive at 9 Mile Road for right of way.
8. Kent County Road Commission promotes Complete Streets, and permits amenities within the public road right-of-way to the extent practical.

2. **Stony Bluff No. 3**, Section 4, Lowell Township.

Deputy Managing Director Harrall stated Stony Bluff Plat is located south of Foreman Street and west of Alden Nash Avenue in Section 4, Lowell Township. The overall plat includes 216 lots, access to Foreman Street on the north and Wales Road (Whispering Hills Plat) to the south. Phase 3 of this residential development extends Remington Drive south approximately 300 feet and Wales Road south to connect to Whispering Hills Plat.

This phase includes 25 lots for a development total of 76 lots. The developer is Stony Bluff, LLC (Mike Berg) and the engineer is Exxel Engineering.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that **preliminary street approval is authorized for Stony Bluff No. 3**, as recommended by Staff and subject to the following special requirements and modifications:

1. At the time the final plat document is submitted for Board action, Proprietor shall provide a current title commit for the parcel to be conveyed that includes all proposed street right of ways for review and evaluation by staff. Existing encumbrances shall be terminated as required or recommended by staff.
2. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., over, upon, under, etc., in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets or adjoining the plat. Proprietor shall acquire acceptable subordinations of existing mortgages, etc. in favor of the Board of County Road Commissioners for that part of the plat that includes all proposed streets.
3. Proprietor shall coordinate with the United States Post Office for the location of mailbox(es) and shall provide written confirmation from the local postmaster or station master confirming that customer mail delivery requirements conform to their requirements and conform to the Kent County Road Commission requirements as directed by the County Highway Engineer.
4. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right of way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
5. Proprietor is advised to abstain from encumbering land proposed to be conveyed to the Board without obtaining

prior concurrence from the Deputy Managing Director of Engineering (County Highway Engineer).

6. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
7. Kent County Road Commission promotes Complete Streets, and permits amenities within the public road right-of-way to the extent practical.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Assistant Director Wiegerink requested authorization to award bids as follows:

1. **One (1) Used Self-Propelled Kick-Off Broom** for the North Complex

Staff is recommending the Board's approval to purchase one (1) used self-propelled kick-off broom to **Alta Equipment Company, LLC**, Byron Center, Michigan, lowest responsive and responsible bidder at a total cost of **\$34,000.00**.

2. **One (1) Five Axle, Heavy Duty Cab and Chassis Truck**

Staff has reviewed the specifications and is recommending the award of the purchase of one (1) five axle heavy duty cab and chassis truck to **JX Peterbilt**, Wyoming, Michigan, lowest responsive and responsible bidder at a total cost of **\$144,959.00**.

3. **Eight (8) Single Axle, Heavy Duty Cab and Chassis Trucks**

Staff has reviewed the specifications and is recommending the award of the purchase of eight (8) heavy duty cab and chassis trucks to **JX Peterbilt**, Wyoming,

Michigan, lowest responsive and responsible bidder at a cost of **\$109,567.00** per truck for a total cost of **\$876,536.00** for eight trucks.

4. **Contract #19-06:** Purchase of Petroleum Products – Diesel Fuel and Unleaded Gasoline through a joint bid with the City of Grand Rapids for three years - 2019, 2020, 2021 with a one, three year renewal option

Bids were taken on March 21, 2019 for the purchase of petroleum products through a joint bid with the City of Grand Rapids.

The award of this contract shall be based on the supplier that can provide the best value to the Road Commission and offer the best overall and consistent performance with consideration to price, product and delivery requirements, while maintaining the intended use. Staff's recommendation to award shall be based on the following factors: price; the supplier's performance both past and present; the supplier's ability to provide quality **branded products** using their own transport equipment, not sub-contractors; the supplier's ability to respond to emergency situations and the supplier that can deliver the products during a supply shortage or related issue.

Therefore, based on the overall cost per gallon, per item and taking into consideration past performance, reliability and quality of products, timely and consistent deliveries and in the best interest of the Kent County Road Commission and the City of Grand Rapids, Staff recommends the Board approve the award of Contract #19-06 the purchase of petroleum products, diesel fuel and unleaded gasoline to **J & H Oil Company**, Wyoming, Michigan. Prices are subject to escalate or de-escalate based on the supplier's price at the rack (terminal) at either Ferrysburg or Holland, Michigan on the day the product is delivered with the mark up of **.0198 per gallon for no-lead, diesel, and Synergy diesel for transport loads and .13 per gallon for no-lead, diesel and Synergy diesel for tank**

wagon loads and .0298 per gallon for diesel winter blend for transport loads and .14 per gallon for tank wagon loads. The markup per gallon is J & H Oil's cost to handle and deliver the petroleum products and those costs shall remain firm for the duration of the contract.

J & H Oil has delivered petroleum products to the Road Commission and the City of Grand Rapids since 2016 and has provided excellent and reliable service.

5. **Contract #19-40:** 2019 Algoma Township Local Road Reconstruction - Mill and Fill:

- **11 Mile Road** from Nestor Avenue to Pine Island Drive
- **Broman Street** from Tebeau Street to Lymburner Avenue
- **Hull Street** from Pine Island Drive to Pennington Avenue

Staff Recommends the Board's approval to award Contract #19-40 to **Rieth-Riley Construction Company**, Wyoming, Michigan, lowest responsive and responsible bidder at a total cost of **\$262,188.88**.

6. **Contract #19-42:** 2019 Cascade Township Local Road Reconstruction - Mill And Fill:

- **36th St.** from Cascade Rd to Buttrick Ave
- **N. Applecrest Ct.** from Aspenwood Dr. to end
- **S. Applecrest Court** from Aspenwood Dr. to end
- **Apple Hill Court** from Apple Hill Drive to end
- **Apple Hill Drive** from 36th St. to Aspenwood Drive
- **Aspenwood Court** from Aspenwood Drive to end
- **Aspenwood Drive** from Buttrick Avenue to end
- **Bentwood Drive** from Hidden Hills Avenue to end
- **Buccaneer Dr.** from Cascade Rd. to Maracaibo Shores
- **Buckhaven Drive** from Stonehaven Dr. to Whitburn Dr.
- **Cahoon Drive** from Cascade Road to end.
- **Candlewood Drive** from Hidden Hill Ave. to Whitburn Dr.
- **Colchester Drive** from 30th Street to Leyton Drive
- **Doubloon Dr.** from Maracaibo Shores to Buccaneer Dr.
- **Stonehaven Drive** from end to end
- **Vinewood Ave.** from Aspenwood Dr. to Candlewood Dr.
- **Westcott Drive** from 36th Street to Aspenwood Drive
- **Whitburn Court** from Whitburn Drive to end
- **Woodvale Street** from end to end
- **Hidden Hills Court** from Hidden Hill Ave. to end
- **Hidden Hills Ave.** from Cascade Rd. to Woodvale St.
- **Howlett Drive** from Leyton Drive to end
- **Kenrob Court** from Kenrob Drive to end
- **Kenrob Drive** east from Cascade Road to end
- **Kenrob Drive** west from Cascade Road to end
- **Leyton Drive** from Howlett Drive end
- **Maracaibo Shores Ave.** from Boubloon Dr. to end
- **Pinoak Court** from Woodvale Street to end
- **Pine Park Court** from Pine Park Drive to end
- **Pine Park Drive** from Cascade Road to end
- **Pirates Cove Court** from Doubloon to end
- **Rum Run Ave.** from Boubloon to Buccaneer Dr.
- **Sheffield Dr.** from Thorncrest Dr. to Colchester Dr.
- **Thorncrest Dr.** from 30th St. to Colchester Dr.
- **Vinewood Ave.** from 36th St., to Aspenwood Dr.
- **Whispering Ridge St.** from Cascade Rd. to end
- **Whitburn Dr.** from Bannockburn Dr. to Buttrick Ave.

Staff recommends the Board's approval to award Contract #19-42 to **Rieth-Riley Construction Company**, Wyoming, Michigan, lowest responsive and responsible bidder at a total cost of **\$2,292,294.44**.

7. **Contract #19-43:** 2019 Courtland Township Local Road Reconstruction - Mill and Fill:

- **Becker Creek Court** from Porter Hollow Drive to end
- **Foxtail Meadows Court** from Foxtail Meadows Drive to end
- **Foxtail Meadows Drive** from Shaner Avenue to end
- **Hessler Drive** from 11 Mile Road to Hessler Court
- **Shaw Creek Court** from Courtland Drive to end
- **Stegman Forest Court** from north of 13 Mile Road

Staff recommends the Board's approval to award Contract #19-43 to **Rieth-Riley Construction Company**, Wyoming, Michigan, lowest responsive and responsible bidder at a total cost of **\$572,636.25**.

8. **Contract #19-44:** 2019 Plainfield Township Local Road Reconstruction - Mill and Fill:

- **Blythfield Court** from Blythfield Avenue to end
- **East Hills Court** from Rockbluff Drive to end
- **East Hills Drive** from Rockridge Drive to Rockbluff Drive
- **North Silverstone Drive** from Pendleton Drive to end
- **Pendleton Drive** from Pine Island Dr. to end
- **Rex Dr.** from Peterson Valley Dr. to Rex Valley Dr.
- **River Rock Dr.** from N. Silverstone Dr. to S. Silverstone Dr.
- **Riverwoods Drive** from Blythfield Ave. to Kutshell Dr.
- **Rockridge Drive** from Pine Island Dr. to end
- **Western Street** from Pine Island Dr. to Rockridge Dr.
- **Blythfield Ave.** from Keswick Dr. to Riverwoods Dr.
- **East Hills Drive** from Rockbluff Drive to end
- **East Riverwoods Ct.** from Riverwoods Dr. to end
- **Pendleton Court** from Pendleton Drive to end
- **Peterson Valley Drive** from Northland Dr. to Rex Valley Dr.
- **Rex Valley Dr.** from Peterson Valley Dr. to Rex Dr.
- **Rockbluff Drive** from end to end
- **Rockbluff Court** from Rockbluff Drive to end
- **S. Silverstone Drive** from Pendleton Drive to end
- **West Riverwoods Court** from Riverwoods Dr. to end

Staff recommends the Board's approval to award Contract #19-44 to **Rieth-Riley Construction Company**, Wyoming, Michigan, lowest responsive and responsible bidder at a total cost of **\$1,101,986.55**.

9. **Contract #19-46:** 13 Mile Road from Wabasis Avenue to Podunk Avenue, Oakfield Township, Local Road Reconstruction – HMA Base Paving

Staff recommends the Board's approval to award Contract #19-46 to **Rieth-Riley Construction Company**, Wyoming, Michigan, lowest responsive and responsible bidder at a total cost of **\$119,449.75**.

10. **Contract #19-47: 2019 Gaines Township Local Road Reconstruction – Overlay:**

- **Cornerstone Drive** from Eaststone Drive to 68th Street
- **Crystalline Court** from Crystalline Drive to end
- **Crystalline Drive** from Kalamazoo Avenue to end
- **Eaststone Drive** from Cornerstone Drive to Shady Knoll Drive
- **Glen Canyon Drive** from Crystalview Drive to Shady Knoll Drive
- **Hartman Drive** from Shady Knoll Drive to end
- **Meadowgrass Court** from Glen Canyon Drive to end
- **Penncross Court** from Penncross Drive to end
- **Placid Pointe Court** from Penncross Drive to end
- **Shady Knoll Drive** (including Pebblestone Drive) from Glen Canyon Drive to Hartman Drive

Staff recommends the Board's approval to award Contract #19-47 to **Superior Asphalt Inc.**, Grand Rapids, Michigan, lowest responsive and responsible bidder at a total cost of **\$394,245.00**.

Moved by Commissioner Janes, seconded by Commissioner Morren that Staff **is authorized to award the above-listed contracts as recommended** by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Morren and VerHeulen — 4.

Nays: 0.

Managing Director Warren stated that he will be giving a presentation to the Kent County Board of Commissioners on Thursday, June 27, 2019 at 8:30 a.m.

Managing Director Warren stated that the Kent County Road Commission will be expanding part of our efforts to assist others with the State Trunkline Maintenance Contract. Ottawa County Road Commission is part of this expansion.

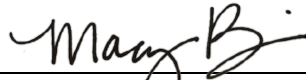
Managing Director Warren stated he attended a Chamber of Commerce meeting which discussed Governor Whitmer's proposal.

Deputy Managing Director Harrall stated that the Lamoreaux Drive project will begin Monday, April 1, 2019. The project is coordinated with the Plainfield Township Water Department and DTE. Lamoreaux Drive will be closed to traffic for two months.

Chairman Rambo thanked Christopher Weller and Sarah Hekstra from 2722 Vassar, LLC for attending the meeting.

There being no further business to come before the Board, the meeting was adjourned at 8:37 o'clock a.m.

Respectfully submitted,



Macy D. Barcheski, Secretary