

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

November 12, 2019

The Board of County Road Commissioners of the County of Kent met at Douglas Walker Park, 1195 84th Street, Byron Center.

The regular meeting was called to order by Commissioner Janes, Vice Chair at 8:05 a.m.

Present: Commissioners Janes, Morren and VerHeulen, Managing Director Warren and Director of Finance Barcheski.

Also present: Deputy Managing Director - Engineering Harrall, Deputy Managing Director - Operations Byrne, Director of Traffic and Safety Haagsma, Director of Building and Equipment Roose, Human Resource Director Dennis, Communication Manager Lamoreaux and Maggie Pallone of Public Sector Consultants.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, October 22, 2019.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that the **minutes be approved as written.**

Motion carried by the following vote:

Yeas: Commissioners Janes, Morren, and VerHeulen — 3.

Nays: 0.

Item #5 Disbursements and Cash Balances

The disbursements for the check run dated November 1, 2019 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$20,887.63 in overtime. The detail of construction estimates are as follows:

Contractor	Project	Amount
Rieth-Riley Construction Company	Cascade Township mill & fill (estimate #7)	248,954.54
Superior Asphalt, Inc.	Vergennes Twp. crush, shape & repave – Bailey Dr. (estimate #2)	112,080.70
	Total	\$361,035.24

Director Barcheski stated the General Fund has \$19,929,528.41 remaining after approval of disbursements. Of that amount, \$6,036,466.50 is unavailable operating funds, leaving \$13,893,061.91 in total available operating funds.

Moved by Commissioner VerHeulen, seconded by Commissioner Morren that **Payroll of \$784,801.40, Construction Estimates of \$361,035.24, Accounts Payables of \$1,323,304.20, and Cash Balances and Investments for the check run dated November 1, 2019** is approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Janes, Morren, and VerHeulen — 3.

Nays: 0.

Commissioner Rambo joined the meeting at 8:10 a.m.

Commissioner Medema joined the meeting at 8:15 a.m.

Item #5 Strategic Plan Workshop

Managing Director Warren introduced workshop facilitator Maggie Pallone of Public Sector Consultants. The workshop focused on the update to the Strategic Plan, specifically the Mission and Vision statements.

Managing Director Warren stated the original Mission and Vision statements were adopted by the Board in November 1996 and revised with the development of the Strategic Plan adopted in 2015.

After considerable discussion of the existing Mission and Vision statements and changes proposed by staff, there was consensus achieved to revise the Mission and Vision statements for inclusion in the updated Strategic Plan as follows:

Mission:

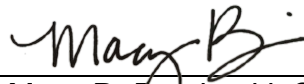
The mission of Kent County Road Commission is to build and maintain a safe, reliable, and efficient network of county roads to support the region's multiuse transportation system.

Vision:

To be the premier county road agency having established a standard of excellence and innovation in safety, construction, and preservation.

There being no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,



Macy D. Barcheski, Secretary