

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

December 8, 2020

The Board of County Road Commissioners of the County of Kent met remotely via Zoom.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, Director of Finance Barcheski, and Executive Secretary Luneke.

Also present: Deputy Managing Director of Engineering Harrall, Deputy Managing Director of Operations Byrne, Director of Building and Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Traffic and Safety Wollner, Human Resource Manager Dennis, Purchasing Manager Nordstrom, Communications Manager Lamoreaux, and Plat Engineer Vink.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, November 24, 2020.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated November 27, 2020 were presented to the Board by Director of Finance Barcheski. She stated Payroll included \$14,343.36 in overtime. The detail of construction estimates are as follows:

| Contractor | Project | Amount |
|----------------------------------|--|--------------------|
| Rieth-Riley Construction Company | Grand Rapids Township 2020 local roads program (estimate #2 and FINAL) | 3,325.00 |
| | Algoma Township 2020 local roads program (estimate #3 and FINAL) | 10,423.89 |
| | 19 Mile Road – Lincoln Pines to Bass Lake (estimate #2 and FINAL) | 17,050.59 |
| Superior Asphalt, Inc. | Ada Township 2020 local roads program (estimate #7 and FINAL) | 3,579.64 |
| | | \$34,379.12 |

Director Barcheski stated the General Fund has \$23,460,994.60 remaining after approval of disbursements. Of that amount, \$6,272,443.03 is unavailable operating funds, leaving \$17,188,551.57 in total available operating funds.

Moved by Commissioner Morren, seconded by Commissioner VerHeulen that **Payroll of \$715,348.50, Construction Estimates of \$34,379.12, Accounts Payables of \$1,185,392.08, and Cash Balances and Investments for the check run dated November 27, 2020,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #5 Michigan Transportation Fund Revenue

Director Barcheski reviewed the Michigan Transportation Fund revenue that was collected in October 2020 and received in December 2020. This is the first payment for 2021. She stated the funds received were \$3,948,896.00, a variance of \$90,552.00 less than what was budgeted. To date, receipts are up 1.9 percent over this time last year.

The report was received for information.

Item #6 Consent to Vacate

Managing Director Warren requested authorization to consent to vacate Damon (Diamond) Street within Demings Plat.

Deputy Managing Director Harrall stated that Damon Street is located south of 68th Street between Dutton Avenue and Hammond Avenue, Section 11, Gaines Township. Damon Street was originally platted as Diamond Street, within C.H. Deming's Addition Plat. Damon Street has never been constructed and is considered a "paper street". The adjacent property owners have filed circuit court action to vacate all of Damon Street west of Dutton Avenue. Staff has reviewed this area in the field and determined it is not needed for roadway purposes and recommends consent.

Commissioner Morren offered the following resolution with reference to vacating Diamond Street within the Plat of C. H. Deming's Addition to Dutton in Section 11 of Gaines Township, Kent County, Michigan, recorded in Liber 20 of Plats, Page 35.

**RESOLUTION REGARDING
VACATION OF DIAMOND STREET**

WHEREAS, the following portion of Diamond Street was dedicated by the Plat of C. H. Deming's Addition to Dutton in Section 11 of Gaines Township recorded in Liber 20 of Plats, Page 30, and which is legally described as follows:

That part of Diamond Street which lies North of Lots 5 through 9 in C. H. Deming's Addition to Dutton, a plat recorded in Liber 20 of Plats, Page 35, in the Office of the Kent County Register of Deeds, Gaines Township, Kent County, Michigan (the "Street").

WHEREAS, a vacation lawsuit has been filed in the Kent County Circuit Court by Cathie Redding and Jay D. Poll who seek a vacation of the Street. That lawsuit is *Redding, et al v Barton, et al* (Kent County Circuit Court Case No. 20-08467-CH). The Plaintiffs are property owners along both sides of the Street.

WHEREAS, it appears that the vacation of the Street will not interfere with travel within the County, will better allow the property owners the use of their property, will enhance the quality and character of the County, and will reduce liability and maintenance exposure for the Board of County Road Commissioners of the County of Kent.

WHEREAS, the Board of County Road Commissioners of the County of Kent otherwise believes that it is in the best interest of the public health, safety, and welfare to vacate the Street.

WHEREAS, subject to the terms of this Resolution, the Board of County Road Commissioners of the County of Kent hereby vacates the Street, and agrees to the Street being vacated by the Kent County Circuit Court pursuant to the above-mentioned lawsuit, such that the abutting lots shall hereafter extend to the centerline of the Street.

WHEREAS, any existing public utilities or public utility easements must be reserved and preserved within the area formerly comprising the Street.

WHEREAS, this Resolution shall not be effective until Plaintiffs (or one of their agents) file and record a certified copy of this Resolution with the Kent County Register of Deeds records and submits a copy to the State Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby determines and confirms that the Street as described above is vacated as of the effective date of this Resolution.

AND BE IT FURTHER RESOLVED that this resolution be recorded with the Kent County Register of Deeds and be submitted to the Office of Land Survey and Remonumentation in the Michigan Department of Licensing and Regulatory Affairs.

Moved by Commissioner Morren and supported by Commissioner VerHeulen that the **Board consents to vacate Damon (Diamond) Street within Demings Plat**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Commissioner Medema checked in at 8:08 a.m.

Item #7 Agreement with GRFIAA

Managing Director Warren requested authorization to extend the agreement with the Gerald R. Ford International Airport Authority for maintenance of John J. Oostema Boulevard.

Deputy Managing Director Harrall stated that on December 14, 2010, KCRC entered into an agreement with the Kent County Aeronautics Board for “Maintenance and

Upkeep” of John J. Oostema Boulevard. This agreement expires on December 31, 2020. The purpose of the agreement was to formalize responsibilities of both parties as it relates to snow removal and winter maintenance, maintenance of landscape and streetscape (GRFIAA) and roadway, storm sewer and regulatory sign maintenance, repair or replacement (KCRC).

Staff has worked with the GRFIA staff and drafted a new Maintenance Agreement, that is very similar to the previous agreement except for the terms covering the period from January 1, 2021 to December 31, 2055 or a 35-year period.

Moved by Commissioner Janes and supported by Commissioner Morren that the Board authorizes to **extend the agreement with the Gerald R. Ford International Airport Authority for maintenance of John J. Oostema Boulevard** for the period **from January 1, 2021 to December 31, 2055**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #8 Sign and Execute Contract Agreement

Managing Director Warren requested authorization to replace the 20 Mile Road Bridge over the Walter Creek.

Deputy Managing Director Harrall stated the 20 Mile Road Bridge replacement project over Walter Creek (Tyrone Bridge #15) is included in MDOT’s December 4, 2020 bid letting. The project includes removing the existing single span bridge and placing a 21 foot wide x 8 foot high precast concrete box culvert. The estimated cost of the project is \$467,400. Funding for the project includes 95% State Local Bridge funds (\$444,030 based on the estimate) and the remaining \$23,370 local match funded by KCRC.

Commissioner VerHeulen offered the following resolution with reference to execution of the Agreement between the Board of County Road Commissioners of the County of Kent and the Michigan Department of Transportation for the bridge replacement work on 20 Mile Road over the Walter Creek (Tyrone Bridge #15), Structure #5037.

**Resolution for Bridge Replacement work on
20 Mile Road over the Walter Creek (Tyrone Bridge #15)
Structure #5037
Contract No. 20-5440**

WHEREAS, State Funds are available for the bridge replacement work on 20 Mile Road over the Walter Creek (Tyrone Bridge #15), Structure #5037, and

WHEREAS, the Road Commission must enter into an Agreement with the Michigan Department of Transportation to receive State Funds, and

WHEREAS, the conditions of the Agreement have been reviewed by the Board of County Road Commissioners of the County of Kent, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that Mark E. Rambo, Chairman of the Board of the Kent County Road Commissioners of the County of Kent, Michigan, and Steven A. Warren, Managing Director are hereby authorized to execute said Agreement for and on behalf of the Board.

Moved by Commissioner VerHeulen and supported by Commissioner Janes that the Board **adopt the resolution and sign and execute the Agreement for the bridge replacement work on 20 Mile Road over the Walter Creek (Tyrone Bridge #15), with State Funds.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen — 5.

Nays: 0.

Item #9 Decertify Portion of 92nd Street

Managing Director Warren requested authorization to decertify a portion of 92nd Street, Sections 24 and 25, Byron Township.

Deputy Managing Director Harrall stated that on July 14, 2020, the Board approved the abandonment of the portion of 92nd Street east of Byron Commerce Drive easterly to the west right-of-way of US-131 (approximately 600 feet). For roadway certification purposes it is necessary to decertify this portion of 92nd Street where the public roadway no longer exists.

Commissioner Morren offered the following resolution with reference to the proposed decertification of a **part of 92nd Street** located in the Southeast 1/4 of Section 24, T05N, R12W, Byron Township Kent County, Michigan,

**Resolution
Road Segment Decertification for Part of 92nd Street**

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the following road hereinafter described, be decertified for Act 51 Transportation Funds:

92nd Street, a variable width wide parcel, the centerline of which is described as follows: Commencing at the South 1/4 Corner of Section 24; T05N, R12W, Byron Township; thence S88°36'44"E 546.14 feet along the South line of said Section to the extended Easterly Right of Way line of proposed Byron Commerce Drive, said point being the **Point of Beginning**; thence S88°36'44"E 609.87 feet to the westerly Right of Way line of US 131, said point being the **Point of Ending** of this centerline description.

Moved by Commissioner Morren seconded by Commissioner Medema that the resolution is adopted, and the above-described portion of **92nd Street is decertified for Act 51 Transportation funds**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #10 Preliminary Plat Approval

Managing Director Warren requested authorization for preliminary plat approval of Preservation Lakes No. 4.

Deputy Managing Director Harrall stated the Preservation Lakes plat is located east of Eastern Avenue and north of 100th Street in Section 29, Gaines Township. The fourth phase of this residential plat eliminates 2 temporary street ends on Waters Bluff Drive, completing the loop around Preservation Lake. This phase includes 29 lots for a total of 120 lots within the plat. The developer is Signature Land Development Corporation (Eastbrook Homes) and the engineer is Exxel Engineer.

Moved by Commissioner Janes, seconded by Commissioner Medema that **preliminary plat approval is granted for Preservation Lakes No. 4**, Section 29, Gaines Township, as recommended by staff and subject to the following special conditions, requirements, and modifications:

1. Proprietor shall provide title commitment to demonstrate that there are no existing encumbrances within limits of proposed street right of ways for review and evaluation by staff.
2. Proprietor shall acquire termination of encumbrances, easements, restrictions, and mortgages, etc., in favor of the Board of County Road Commissioners for all lands that are proposed to be public streets.

3. Proprietor is advised to abstain from encumbering land proposed to be conveyed to the Board without obtaining prior concurrence from the Deputy Managing Director, Engineering (County Highway Engineer).
4. Proprietor shall provide storm water runoff/sewer discharge easement(s) in format with terms and conditions acceptable to staff.
5. Proprietor shall obtain the required permits from the Kent County Drain Commission and provide copies to KCRC staff.
6. Proprietor shall provide private utility easements adjoining the proposed streets for private public utilities which shall in no way encroach, nor encumber, proposed street right of way. Recommend coordinating with private public utilities to accommodate their specific requirements to the extent possible.
7. Proprietor is advised to require that private public utilities design and install their facilities in conformance with the Board's requirements, regulations, specifications, etc., including obtaining highway permit for said private public utility facilities.
8. The Board retains the sole discretion to determine time and conditions for the take-over of proposed public streets.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #11 Final Plat Approval

Managing Director Warren requested authorization for final plat approval of the following:

- a. **Orchard View Plat**, Section 18, Cannon Township

Deputy Managing Director Harrall stated Orchard View plat is located south of Belding Road (M-44) and east of Courtland Drive in Section 18, Cannon Township. Phase 1 of this multi-phase residential plat included access to Belding Road and Courtland Drive and future private streets to the east and south. The developer also constructed a left-turn lane on Courtland Drive and Belding Road at the public street intersections. The public streets

associated with this plat have been constructed in accordance with the approved plans and KCRC local public street standards. There is a total of 43 lots within this phase. The developer is Orchard View Development (Visser Brothers) and the engineer is Feenstra & Associates, Inc.

b. **Railside West No. 6**, Section 17, Byron Township

Deputy Managing Director Harrall stated the Railside West plat is located south of 76th Street and east of Homerich Avenue in Section 17, Byron Township. This phase extended Amtrak Drive and Byron Depot Drive and includes 2 temporary street endings at the west end of Byron Depot Drive and Amtrak Drive and added 34 residential lots. The public streets constructed to date have been in accordance with the approved plans and KCRC local public street standards. The developer is providing surety in the amount of \$49,000 to cover remaining work, which includes a portion of top course paving. The developer is Koetje-Brower, LLC and the engineer is Exxel Engineering.

Moved by Commissioner VerHeulen, seconded by Commissioner Medema that the Board **authorizes final plat approval for the above plats**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #12 **Final Street Approval**

Managing Director Warren requested authorization for final street approval of the following:

a. **Byron Commerce Drive extension**, Section 24, Byron Township

Deputy Managing Director Harrall stated Byron Commerce Drive is located west of US-131, between 84th Street and 92nd Street. Trailer Equipment Inc. extended Byron Commerce Drive approximately 900 feet south to 92nd Street to provide access to a new site development on the east side of Byron Commerce Drive. This industrial public street extension has been constructed in accordance with the approved plans and KCRC local industrial street standards. The developer is Trailer Equipment Inc. and the engineer is Exxel Engineering.

b. **Graymoor Street and Crossmoor Street extension** Section 8, Caledonia Township

Deputy Managing Director Harrall stated the Graymoor Site Condominium is located north of 76th Street and east of Broadmoor Avenue (M-37) in Section 8, Caledonia Township. Phase 3 of this residential development included extending Graymoor Street approximately 250 feet north and constructed approximately 1,300 feet of Crossmoor Street including a temporary cul-de-sac on the northwest end. Moorfield Court, a short private street with permanent cul-de-sac is also included in this phase. The public streets within Phase 3 of this condominium project have been constructed in accordance with the approved plans and KCRC local public street standards. The developer is providing surety to cover final restoration. There are 31 lots in this phase, for a total of 74 lots. The developer is Broadmoor Investors (Dale Kraker) and the engineer is Nederveld, Inc.

c. **Estate Drive extension and Jasper Drive**, Section 2, Byron Township

Deputy Managing Director Harrall stated Estate Drive is located south of 64th Street and east of Burlingame Avenue in Section 2, Byron Township. This residential street extension within Rolling Meadows site condominium connects two existing stub streets and

provides for a future street extension at the west property line. The public street construction within this phase of the condominium project has been constructed in accordance with the approved plans and KCRC local public street standards. This final phase includes 17 lots for a condominium total of 91 lots. The developer is Bolt & Hunefeld Builders and the engineer is Roosien & Associates.

Moved by Commissioner Medema, seconded by Commissioner VerHeulen that the Board **authorizes final street approval for the above streets**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #13 Public Street Takeovers

Managing Director Warren requested authorization for the takeover of all public platted and unplatted streets constructed in 2020. Deputy Managing Director Harrall stated staff is requesting the Board adopt a resolution for the takeover of all new public streets accepted during 2020.

New public streets included in the following plats:

- 2,910 feet (0.55 mile) within Orchard View
- 1,383 feet (0.26 mile) within Preservation Lakes No. 3
- 1,404 feet (0.27 mile) within Stony Bluff No. 3
- 1,483 feet (0.28 mile) within Twin Oaks No. 2
- 1,303 feet (0.25 mile) within The Ravines at Inwood No. 2
- 1,659 feet (0.31 mile) within Railview Ridge No. 3
- 1,589 feet (0.30 mile) within Railside West No. 6
- 2,921 feet (0.55 mile) within Springer Royal Estates
- 856 feet (0.16 mile) within Whistle Cove

The total platted streets accepted during 2020 equals 15,508 feet of local road (2.93 miles).

New public streets within condominiums, as well as other new streets or street extensions include the following:

- Byron Commerce Drive – 958 feet, Section 24, Byron Township
- Crossmoor Street – 1,145 feet within Graymoor Condominium, Section 8, Caledonia Township
- Graymoor Street – 173 feet within Graymoor Condominium, Section 8, Caledonia Township
- Estate Drive – 947 feet within Rolling Meadows Condominium, Section 2, Byron Township
- Jasper Drive – 170 feet within Rolling Meadows Condominium, Section 2, Byron Township

The total non-platted streets accepted during 2020 equals 3,393 feet of local road (0.64 mile).

The total takeover of all the above listed public streets is 18,045 feet of local road (3.42 miles).

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Orchard View

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|-------------------------|---------------------|------------------------|---------|-------------|
| Walnut Run Drive | Orchard View | Cannon, (T8N, R10W) | NE 18 | 1521 |
| Honeycrisp Drive | Orchard View | Cannon, (T8N, R10W) | NE 18 | 1389 |
| Courtland Drive | Orchard View | Cannon, (T8N, R10W) | NE 18 | 0 (zero) |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Preservation Lakes No. 3

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|---------------------------|--------------------------|---------------------|---------|-------------|
| Waterscape Drive | Preservation Lakes No. 3 | Gaines, (T5N, R11W) | SW 29 | 940 |
| Waters Bluff Drive | Preservation Lakes No. 3 | Gaines, (T5N, R11W) | SW 29 | 443 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Stony Bluff No. 3

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|------------------------|---------------------|--------------------|-------------|-------------|
| Remington Drive | Stony Bluff No. 3 | Lowell, (T6N, R9W) | NE 4 & NW 5 | 348 |
| Wales Road | Stony Bluff No. 3 | Lowell, (T6N, R9W) | NE 4 & NW 5 | 1,056 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Twin Oaks No. 2

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|-------------------------|---------------------|--------------------|---------|-------------|
| Autumn Oak Drive | Twin Oaks No. 2 | Lowell, (T6N, R9W) | NE 5 | 1,235 |
| Autumn Oak Court | Twin Oaks No. 2 | Lowell, (T6N, R9W) | NE 5 | 203 |
| Carmen Oak Drive | Twin Oaks No. 2 | Lowell, (T6N, R9W) | NE 5 | 45 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related

appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Ravines at Inwood No. 2

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|---------------------------|-------------------------|-------------------------|---------|-------------|
| Inwood Ridge Drive | Ravines at Inwood No. 2 | Plainfield, (T8N, R11W) | NE 14 | 1,088 |
| Ziverts Street | Ravines at Inwood No. 2 | Plainfield, (T8N, R11W) | NE 14 | 215 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within

the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen -- 5.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Railview Ridge No. 3

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in

the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|---------------------------|----------------------|--------------------|---------|-------------|
| Country Rail Drive | Railview Ridge No. 3 | Byron, (T5N, R12W) | SE 16 | 1,475 |
| Woodhaven Drive | Railview Ridge No. 3 | Byron, (T5N, R12W) | SE 16 | 184 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Railside West No. 6

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|--------------------------|---------------------|--------------------|---------|-------------|
| Amtrak Drive | Railside West No. 6 | Byron, (T5N, R12W) | NE 17 | 341 |
| Byron Depot Drive | Railside West No. 6 | Byron, (T5N, R12W) | NE 17 | 235 |
| Tramway Drive | Railside West No. 6 | Byron, (T5N, R12W) | NE 17 | 1013 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and

its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Springer Rayal

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|--------------------|----------------------------|---------------------|--------------------|--------------------|
| 9 Mile | Springer Rayal | Cannon, (T8N, R10W) | SW 4, SE 5, & NE 8 | 0 (zero) |
| Alray Drive | Springer Rayal | Cannon, (T8N, R10W) | SW 4, SE 5, & NE 8 | 1,486 |

| | | | | |
|-----------------------|----------------|---------------------|-----------------------|-----|
| Realco Drive | Springer Rayal | Cannon, (T8N, R10W) | SW 4, SE 5, & NE 8 | 867 |
| Springer Drive | Springer Rayal | Cannon, (T8N, R10W) | SW 4, SE 5, & NE 8 | 568 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets in the Plat of Whistle Cove

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the platted streets, roads, and highways, located in the County of Kent, hereinafter, be taken over as County roads and made part of the County road system of the County of Kent, viz:

| Street Name | Plat (project) Name | Township | Section | Length (ft) |
|----------------------------|---------------------|------------------|---------|-------------|
| Whistle Ridge Drive | Whistle Cove | Byron, T5N, R12W | SW 10 | 503 |
| Whistlehill Drive | Whistle Cove | Byron, T5N, R12W | SW 10 | 353 |

Further, be it resolved, that it is hereby acknowledged that the platted streets, roads, and highways, listed herein, were dedicated for use by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the platted right-of-ways, listed herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Further, be it resolved, that the Board authorizes by permit that the sidewalks, retaining walls, and other appurtenances located within the right of way, and that the Board, and its staff, employees, and agents, shall not maintain said sidewalks, retaining walls, and related

appurtenances, that others shall maintain said sidewalks, retaining walls, and related appurtenances.

Moved by Commissioner VerHeulen seconded by Commissioner Janes that the **resolution is adopted and takeover of all the streets, roads, and highways, in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren and VerHeulen – 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets for Byron Commerce Drive

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that **Byron Commerce Drive**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

| Street Name | Township | Section | Length (ft) |
|-----------------------------|-------------------|---------|-------------|
| Byron Commerce Drive | Byron, T05N, R12W | SE 24 | 958 |

Byron Commerce Drive, a 86 feet wide parcel of land, being a part of the Southeast quarter of Section 24, T5N, R12W, Byron Township, Kent County, Michigan, the Centerline of which is described as commencing at the South 1/4 Corner of Section 24, Town 05 North, Range 12 West; thence N00°17'32"W 948.36 feet

along the North-South 1/4 Line of Section 24 to the south line of the Plat of Byron Commerce Center No. 3 as recorded in Liber 118 of Plats in pages 34-37 Kent County Register of Deeds; thence S89°30'47"E 460.04 feet along said south Plat line; thence N00°17'32"W 10.00 feet along the west line of Byron Commerce Drive (86' R.O.W.); thence S89°30'47"E 43.00 feet along the south line of said Plat to the **Place of Beginning**, thence S00°17'32"E 958.26 feet to the Point of Ending. (Said Point being located on the South line of Section 24)

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets for Graymoor Street and Crossmoor Street

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Graymoor Street and Crossmoor Street**, both un-platted roads, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

| Street Name | Township | Section | Length (ft) |
|------------------------|-----------------------|---------|-------------|
| Graymoor Street | Caledonia, T05N, R10W | SW 8 | 173 |

Graymoor Street, a 66 feet wide parcel of land, being a part of the Southwest quarter of Section 8, T5N, R10W, Caledonia Township, Kent County, Michigan, the Centerline of which is described as commencing at the South 1/4 Corner of Section 8, Town 05 North, Range 10 West; thence N00°10'51"W 1,561.28 feet along the North-South 1/4 Line of Section 8; thence S89°49'33"W 283.21 feet to the **Place of Beginning**, thence N00°10'27"W 35.84 feet to Reference Point 'A'; thence N00°10'27"W 106.49 feet; thence Northwesterly 31.47 feet along a 300.00 feet radius curve to the left, the long chord of which bears N03°14'12"W 31.76 feet to the Point of Ending.

Also, **Crossmoor Street**, an un-platted road, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

| Street Name | Township | Section | Length (ft) |
|-------------------------|-----------------------|---------|-------------|
| Crossmoor Street | Plainfield, T8N, R11W | SW 8 | 1,145 |

Crossmoor Street, an 66 feet wide parcel of land, being a part of the Southwest quarter of Section 8, T5N, R10W, Caledonia Township, Kent County, Michigan, the Centerline of which is described as commencing at **Reference Point 'A'**, said point being the **Place of Beginning**, thence S89°49'33"W 109.27 feet; thence

Northwesterly 219.76 feet along a 400.00 feet radius curve to the right, the long chord of which bears N74°26'06"W 217.00 feet; thence N58°41'45"W 163.30 feet; thence Northwesterly 347.08 feet along a 800.00 feet radius curve to the right, the long chord of which bears N46°16'01"W 344.36 feet; thence N33°50'19"W 180.55 feet; thence Northwesterly 124.60 feet along a 400.00 feet radius curve to the right, the long chord of which bears N24°54'53"W 124.09 feet to the Point of Ending.

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen -- 5.

Nays: 0.

Commissioner VerHeulen offered the following resolution with reference to taking over of the platted streets, roads, and highways, as listed below, located in Kent County, Michigan.

RESOLUTION

Takeover of Roads and Streets for Estate Drive and Jasper Drive

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the **Estate Drive and Jasper Drive**, both un-platted roads, located in the County of Kent, hereinafter, be taken over as a County road and made part of the County road system of the County of Kent, viz:

| Street Name | Township | Section | Length (ft) |
|---------------------|-------------------|---------|-------------|
| Estate Drive | Byron, T05N, R12W | SW 2 | 947 |

Estate Drive, a 66 feet wide parcel of land, located in **Rolling Meadows**, Kent County Condominium Subdivision Plan Number 988, being a part of the Southwest quarter of Section 2, T5N, R12W, Byron Township, Kent County, Michigan, the Centerline of which is described as commencing at the Southwest corner of Lot 83 of said Condominium, thence N17°57'25"W 22.06 feet along the westerly line of Lot 83; thence S72°02'35"W 33.00 feet to the **Place of Beginning**, thence N17°57'25"W 148.24 feet; thence Northwesterly 93.70 feet along a 300.00 feet radius curve to the right, the long chord of which bears N08°25'52"W 93.33 feet; thence N00°20'38"W 22.40 feet to **Reference Point 'A'** at the intersection of Jasper Drive; thence continuing N00°20'38"W 624.23 feet; thence Northeasterly 58.80 feet along a 50.00 feet radius curve to the right, the long chord of which bears N30°24'06"E 60.16 feet to the Point of Ending.

| Street Name | Township | Section | Length (ft) |
|---------------------|-------------------|---------|-------------|
| Jasper Drive | Byron, T05N, R12W | SW 2 | 170 |

Jasper Drive, a 66 feet wide parcel of land, located in **Rolling Meadows**, Kent County Condominium Subdivision Plan Number 988, being a part of the Southwest quarter of Section 2, T5N, R12W, Byron Township, Kent County, Michigan, the Centerline of which is described as commencing at **Reference Point 'A'** which is the intersection of Estate Drive and Jasper Drive; thence continuing S89°56'24"W 170.04 feet to the Point of Ending.

Further, be it resolved, that it is hereby acknowledged that the un-platted streets, roads, and highways , listed and described herein, are for use the by the public and are located within the right-of-way under the control and jurisdiction of the Board of County Road Commissioners of the County of Kent, and

Further, be it resolved, that it is hereby stipulated that the un-platted right-of-ways, listed and described herein, are for public road purposes, are accepted into the County Road System, and are open to motor vehicle (i.e. automobile, truck, etc.) traffic.

Moved by Commissioner VerHeulen and seconded by Commissioner Janes that the **resolution is adopted and takeover of all the roads in the listed plat is authorized,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen – 5.

Nays: 0.

Item #14 Advertise for Bids

Managing Director Warren requested authorization to advertise for bids for **Contract #21-13: Tree Removal Services.**

Moved by Commissioner Morren, seconded by Commissioner VerHeulen that staff is **authorized to advertise for bids on the above-listed contract with bids to be accepted on date to be determined,** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen – 5.

Nays: 0.

Item #15 Authorization to Purchase

Managing Director Warren requested authorization to purchase for the following:

a. **Bid #21-EQU-17:** Four (4) Mowing Tractors

Staff recommends awarding the purchase of four (4) Mowing Tractors to **Bader & Sons, Co.**, under MiDeal contract #071B7700085, for a total cost of **\$523,990.47**.

| <u>Equipment Description</u> | <u>Per Unit Cost</u> | <u>Extended Cost</u> |
|--|----------------------|----------------------|
| One (1) John Deere 6110M Cab Tractor w/ 21ft Boom Arm | \$146,616.45 | \$146,616.45 |
| Three (3) John Deere 6110M Cab Tractor w/ Side & Rear Flail Mowers | \$123,058.45 | \$369,175.35 |
| One (1) John Deere MX-10 Rotary Cutter Mower | \$ 8,198.67 | \$ 8,198.67 |
| | Total Cost: | \$523,990.47 |

b. **Bid #21-EQU-18:** Two (2) 16,000 LB Flatbed Trailers

Staff recommends awarding the purchase of two (2) Flat Bed Trailers to **Michigan CAT**, under Sourcewell contract #'s 121918-TKI & 121918-MNR, for a total cost of **\$29,066.38**.

c. **Bid #21-EQU-19:** Two (2) 40,000 LB Flatbed Trailers

Staff recommends awarding the purchase of two (2) Flat Bed Trailers to **Michigan CAT**, under Sourcewell contract #121918-TKI, for a total cost of **\$56,495.28**.

d. **Bid #21-EQU-20:** Brine Tank Trailer

Staff recommends awarding the purchase of a Brine Tank Trailer to **Truck & Trailer Specialties**, under their previously awarded bid from FY2020, at a cost of **\$111,188**.

In addition to their previous bid, staff suggests including an upgrade of relocating the pump and motor on the unit for **\$3,914**, resulting in a total cost of **\$115,102**.

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that **staff is authorized to award the above-listed purchases**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #16 **Comments**

➤ Managing Director Warren stated the new Central Complex project at Walker View is on-schedule and coming along very well. Phase 1 final designs were submitted to the City of Walker and approved at a public hearing on December 2, 2020 via zoom. The comments have been positive. KCRC is planning to break ground in February and start construction in March.

➤ Managing Director Warren stated the COVID-19 Response and Preparedness Plan incorporates state and federal mandates and guidelines pertaining to KCRC's response to the pandemic. All employees and the Board have been provided access to this Plan. As new mandates and guidelines have been issued, which has been frequently, the Plan has been revised and information distributed.

➤ Managing Director Warren stated the budget books will be available soon.

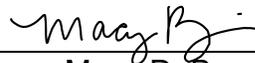
➤ Chair Rambo stated the Board's work session was cancelled due to Covid.

It will be rescheduled for a later date. The Board will discuss leadership, Board decisions and priorities.

➤ Deputy Managing Director Byrne stated the maintenance crews have been working on vegetation management and ditching and trenching. They have also been working on guardrail repairs, mastic repair and drainage on the trunklines. Gravel road maintenance also continues.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 8:51 a.m.

Respectfully submitted,



Macy D. Barcheski, Secretary