

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

November 23, 2021

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen, Managing Director Warren, and Executive Secretary Luneke.

Present via Zoom: Director of Finance Barcheski.

Also present: Deputy Managing Director of Engineering Harrall, Deputy Managing Director of Operations Byrne, Director of Traffic and Safety Haagsma, Communications Manager Lamoreaux, IT Manager Care, and Tim Marcus from OAK.

**Item #2      Public Comment**

There was no public comment.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting held Tuesday, November 9, 2021.

Moved by Commissioner Medema, seconded by Commissioner VerHeulen that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Medema, Morren, Janes, and VerHeulen — 5.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

Director of Finance Barcheski stated there are two check runs for this meeting. The first is dated October 29, 2021 and Payroll for this check run includes overtime of \$15,055.88. Payroll for the check run dated November 12, 2021 included overtime of \$15,435.19. The Construction Estimates for both periods are as follows:

Contractor	Project	Amount	
		October 29, 2021	November 12, 2021
Black Gold Holdings, LLC	Gaines Township Local Road Program (Estimates #1 & #2)	85,586.00	251,915.45
Kentwood Excavating	68 <sup>th</sup> Street – Cherry Valley Avenue to Thornapple River Drive (Estimates #9 & #10)	297,762.24	10,266.90
Michigan Department of Transportation	84 <sup>th</sup> Street – Division Avenue to Eastern Avenue (Invoice #6)	32,250.00	
	Nelson Township Trail (Invoice #1)	32,895.85	
	84 <sup>th</sup> Street – Breton Avenue to Hanna Lake Avenue (Invoice #3)	48,974.00	
	13 Mile Road – Sparta Village Line to Edgerton Avenue (Invoice #3)	37,899.97	
	13 Mile Road – Grange Avenue to Edgerton Avenue (Invoice #3)	7,703.39	
	7 Mile Road – M-37 to Pine Island Drive (Invoice #1)	79,941.40	
	68 <sup>th</sup> Street – Division Avenue to Eastern Avenue (Invoice #1)	2,413.14	
	4 Mile Road Sidewalk – York View Drive to West River Drive (Invoice #3)	2,056.77	
	68 <sup>th</sup> Street – Division Avenue to Eastern Avenue (Invoice #1)	57,996.81	
	Fruit Ridge Avenue – 4 Mile Road to 6 Mile Road (Invoice #1)	53,844.08	
Rieth-Riley Construction Co.	Grand Rapids Township Local Road Program (Estimate #4 & FINAL)		49,622.74
	Alpine Township Local Road Program (Estimate #3 & FINAL)		17,473.32

	Cannon Township Local Road Program (Estimate #3 & FINAL)		144,901.61
Strain Electric Company	East Paris Avenue – 68 <sup>th</sup> Street traffic signal upgrade (Estimate #2)	119,728.00	
Superior Asphalt, Inc.	Paving at the North Complex (Estimate #2)		87,505.82
	Byron Township Local Road Program (Estimate #5)		68,694.35
	Northland Drive – Ritchie Avenue to N county line (Estimate #4)		281,870.12
	Cascade Township Local Road Program (Estimate #5 & FINAL)	10,893.50	
Wonsey Tree Service	Spencer Bridge #8 – Rooksby Street over Black Creek (Estimates #3 & #4 FINAL)		13,388.00
<b>Total</b>		<b>\$869,945.15</b>	<b>\$925,638.31</b>

Director Barcheski presented a detail of the new central complex project for the Board. The total estimated cost as of November 23, 2021, is as follows:

Estimated Cost	\$47,501,236
Current Expenditures	46,680
Project-to-Date Expenditures	6,407,059
Remaining Cost	\$41,047,497

Director Barcheski stated the General Fund has \$46,157,437.10 remaining after approval of disbursements. Of that amount, \$5,535,617.89 is unavailable operating funds, leaving \$40,621,819.21 in total available operating funds.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that **Payroll of \$766,184.14, Construction Estimates of \$869,945.15, Accounts Payables of \$1,054,613.29, and Cash Balances and Investments for the check run dated October 29, 2021, and Payroll of \$857,106.74, Construction Estimates of \$925,638.31, New Central Complex Expenditures of \$46,679.67, Accounts Payables of \$1,015,013.60, and Cash Balances and Investments for the check run dated October 29, 2021, are approved by the Board, and warrants ordered drawn for the same.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen —5.

Nays: 0.

**Item #5 Michigan Transportation Fund Revenue**

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenues that were collected in September 2021. She stated the funds received were \$5,195,502, a variance of \$292,802 more than what was budgeted. To date, receipts are up 7.1 percent over this time last year.

The report was received for information.

**Item #6 October 2021 Financial Statements**

Director of Finance Barcheski reviewed for the Board the October 2021 Financial Statements.

The report was received for information.

**Item #7 Public Hearing – Permit Fees**

A Public Hearing for proposed revisions to permit fees and new public street fees was conducted. There was no public comment.

Deputy Managing Director Harrall stated the proposed fee modifications in Soil Erosion and Sedimentation Control (SESC) will address recent increased staffing levels of the program, as a result of the most recent EGLE audit of KCRC's County Enforcement SESC program. Over the past 3 years, KCRC has exceeded 600 SESC permits per year.

The proposed changes to the new public street fees will better represent actual staff-time involvement in both the preliminary approval of public streets within plat, condominium or metes and bounds developments. Staff is proposing a flat \$500 fee for all preliminary plat or preliminary street approval requests. Remaining costs, including final plan review and approval,

construction inspection and material testing, will be based on actual cost and will be paid from an upfront deposit of \$5,000 from the developer or proprietor. KCRC currently follow this process during the construction phase and are proposing to implement it sooner (after preliminary approval) to include final plan review and approval.

Proposed revisions to the “Highway Permits” for work within our right-of-way include adding fees related to wireless “small cell” facilities with fees in accordance with PA 365 of 2018 as amended and broadband/telecommunication services with fees in accordance with PA 283 of 1909 as amended. KCRC is also consolidating residential driveway fees to \$100 for all types of driveway material (concrete, asphalt, gravel, field entrance) since they all take similar field review and administration time.

KCRC is proposing to change the current practice of billing electric, natural gas, and telecommunication companies at actual expense for field oversight and charge an upfront permit fee to cover the work. This will eliminate many hours of staff time within the finance and permit area when utilities question time and locations for their monthly billing. KCRC issues approximately 2,500 highway permits per year.

Commissioner Medema stated he would like to have the fees reviewed every 3 to 5 years. The Board agreed that the fees will be reviewed every 5 years, effective January 1, 2022.

It was moved by Commissioner Janes, seconded by Commissioner Medema that **the fees will be reviewed every 5 years, effective January 1, 2022, and the regular meeting of the Board of Road Commissioners of the County of Kent reconvened at 8:40 a.m.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

**Item #8      Schedule of Public Hearings**

Managing Director Warren requested authorization to schedule public hearings for the following 2022 primary road widening projects.

- a.      68th Street widening between Glen Hollow Drive and Hanna Lake Avenue

Deputy Managing Director Harrall stated an information meeting was held on November 3, 2021, at Gaines Township Hall. Twelve people attended the information meeting, representing ten properties within the project limits. The proposed project will widen the existing 4-lane road to 5 lanes to provide a continuous center turn lane. Work includes tree removal, trench widening, sand subbase, aggregate base, catch basin relocation, storm sewer lining, sidewalk relocation, concrete curb and gutter, HMA paving, restoration, and pavement marking.

- b.      Cascade Road widening between 36th Street and Whitneyville Avenue

Deputy Managing Director Harrall stated an information meeting is scheduled for December 8, 2021, at the Wisner Center (Cascade Public Library). The proposed project will widen the existing 2-lane road to 3 lanes to provide a continuous center turn lane. Work includes tree removal, earthwork, sand subbase, aggregate base, storm sewer, concrete curb and gutter, HMA paving, restoration, and pavement marking.

Staff is requesting a public hearing for these two projects be scheduled for Tuesday, January 25, 2022 at 6:30 p.m.

Moved by Commissioner VerHeulen and seconded by Commissioner Morren that staff is authorized to **schedule a Public Hearing** for the **68th Street widening between Glen Hollow Drive and Hanna Lake Avenue** and **Cascade Road widening between 36th Street and Whitneyville Avenue** for **Tuesday, January 25, 2022**, at the **Road Commission offices at 1500 Scribner Avenue, NW**, at **6:30 p.m.**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #9      Purchase of Right-of-Way**

Managing Director Warren requested authorization to purchase the following right-of-way for the 84th Street reconstruction project.

a.      Rayne M. Bos, 3383 84th Street, SE, Section 14, Gaines Township

Deputy Managing Director Harrall stated Rayne M. Bos, the owner of property located at 3383 84th Street has agreed to provide additional highway easement along her frontage to accommodate the planned 2023 all-season construction between Hanna Lake Avenue and East Paris Avenue. The additional highway easement is 17 ft. x 125 ft. (2,125 sft.) valued at \$0.98/sft. plus \$658 for trees and landscaping, totaling a just compensation of \$2,740.

**Easement Descriptions:**

Commencing at the Southwest Corner of Section 14, T05N, R11W Gaines Township, thence S89°00'24"E 1,210.62 feet along the South Line of said Section; thence N00°41'05"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; hence continuing N00°41'05"E 17.00 feet along the Westerly property line; thence 89°00'24"E 125.00 feet along a line which is parallel with the North Right of Way line of 84th Street to the Easterly property line; thence S00°41'05"W 17.00 feet along said property line to the existing Northerly Right of Way line of 84th Street; thence N89°00'24"W 125.00 feet along said existing Southerly Right of Way line of 84th Street to the Point of Beginning. Contains 2,125 Square Feet M/L and is subject to easements and restrictions of record.

b.      Joseph and Rebecca Dumont, 3515 84th Street, SE, Section 14, Gaines Township

Deputy Managing Director Harrall stated Joseph and Rebecca Dumont, the owners of property at 3515 84th Street have agreed to provide additional highway easement along their frontage to accommodate our 2023 project. The additional highway easement is 17

ft. x 160 ft. (2,720 sft.) valued at \$0.98/sft. plus \$583 trees and landscaping, totaling a just compensation of \$3,248.

**Easement Descriptions:**

Commencing at the South 1/4 Corner of Section 14, T05N, R11W Gaines Township, thence N89°00'24"W 650.00 feet along the South Line of said Section; thence N00°33'11"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; thence continuing N00°33'11"E 17.00 feet along the Westerly property line; thence S89°00'24"E 160.00 feet along a line which is parallel with the North Right of Way line of 84th Street to the Easterly property line; thence S00°33'11"W 17.00 feet along said property line to the existing Northerly Right of Way line of 84th Street; thence N89°00'24"W 160.00 feet along said existing Southerly Right of Way line of 84th Street to the Point of Beginning. Contains 2,720 Square Feet M/L and is subject to easements and restrictions of record.

- c. John G. Zylstra Family Trust, 3535 84th Street, SE, Section 14, Gaines Township

Deputy Managing Director Harrall stated John G. Zylstra Family Trust, the owner of property at 3515 84th Street has agreed to provide additional highway easement along their frontage to accommodate our 2023 project. The additional highway easement is 17 ft. x 130 ft. (2210 sft.) valued at \$0.98/sft. plus \$910 for trees and landscaping, totaling a just compensation of \$3,075.

**Easement Descriptions:**

A Highway Easement, the exterior boundary of which is described as: Commencing at the South 1/4 Corner of Section 14, T05N, R11W Gaines Township, thence N89°00'24"W 490.00 feet along the South Line of said Section; thence N00°33'11"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the **Point of Beginning**; thence continuing N00°33'11"E 17.00 feet along the Westerly property line; thence S89°00'24"E 130.00 feet along a line which is parallel with the North Right of Way line of 84th Street to the Easterly property line; thence S00°33'11"W 17.00 feet along said property line to the existing Northerly Right of Way line of 84th Street; thence N89°00'24"W 130.00 feet along said existing Southerly Right of Way line of 84th Street to the Point of Beginning. Contains 2,210 Square Feet M/L and is subject to easements and restrictions of record.



- d. Michael and Allison LeRoy, 3589 84th Street, SE, Section 14,  
Gaines Township

Deputy Managing Director Harrall stated Michael and Allison Leroy, the owners of property at 3589 84th Street have agreed to provide additional highway easement along their frontage to accommodate our 2023 project. The additional highway easement is 17 ft. x 120 ft. (2,040 sft.) valued at \$0.45/sft. plus \$500 for trees and landscaping, totaling a just compensation of \$1,418.

**Easement Descriptions:**

Commencing at the South 1/4 Corner of Section 14, T05N, R11W Gaines Township, thence N89°00'24"W 120.00 feet along the South Line of said Section; thence N00°33'11"E 33.00 feet to the existing Northerly Right of Way line of 84th Street and the Point of Beginning; thence continuing N00°33'11"E 17.00 feet along the Westerly property line; thence S89°00'24"E 120.00 feet along a line which is parallel with the North Right of Way line of 84th Street to the Easterly property line (said line being the N-S quarter line); thence along said line S00°33'11"W 17.00 feet to the existing Northerly Right of Way line of 84th Street; thence N89°00'24"W 120.00 feet along said existing Southerly Right of Way line of 84th Street to the Point of Beginning. Contains 2,040 Square Feet M/L and is subject to easements and restrictions of record.

- e. Patrick and Cynthia Frederick, 3616 84th Street, SE, Section 23,  
Gaines Township

Deputy Managing Director Harrall stated Patrick and Cynthia Frederick, the owners of property at 3616 84th Street have agreed to provide additional highway easement along their frontage to accommodate our 2023 project. The additional highway easement is 17 ft. x 228 ft. (3,876 sft.) valued at \$0.98/sft. plus \$1,339 for trees and landscaping, totaling a just compensation of \$5,137.

**Easement Descriptions:**

Commencing at the North 1/4 Corner of Section 23, T05N, R11W Gaines Township, thence S00°55'01"W 33.00 feet along the North-South 1/4 line to the existing Southerly Right of Way line of 84th

Street and the Point of Beginning; thence S89°00'24"E 228.00 feet along the existing South Right of Way line of 84<sup>th</sup> Street; thence S00°55'01"W 17.00 feet along the Easterly property line; thence N89°00'24"W 228.00 feet to the Westerly property line (being the North-South 1/4 line); thence N00°55'01"E 17.00 feet along said Westerly property line to the Southerly Right of Way line of 84<sup>th</sup> Street and the Point of Beginning. Contains 3,876 Square Feet M/L and is subject to easements and restrictions of record.

- f. Michael and Jennifer Lobbezoo, 8355 East Paris Avenue, Section 14, Gaines Township

Deputy Managing Director Harrall stated Michael and Jennifer Lobbezoo, the owners of property at 8355 East Paris Avenue have agreed to provide additional highway easement along their frontage to accommodate our 2023 project. The additional highway easement is 17 ft. x 577 ft. plus a vision corner for a total area of 12,046 sft. valued at \$0.45/sft, totaling a just compensation of \$5,420.

**Easement Descriptions:**

Commencing at the Southeast Corner of Section 14, T05N, R11W Gaines Township, thence N89°00'24"W 623.00 feet along the South Line of said Section; thence 18°47'15"E 34.66 feet to the existing Northerly Right of Way line of 84<sup>th</sup> Street and the **Point of Beginning**; thence continuing N18°47'15"E 17.85 feet along the Westerly property line; thence S89°00'24"E 506.68' feet along a line which is parallel with the North Right of Way line of 84<sup>th</sup> Street; thence N45°49'46"E 94.46 feet to the Easterly property line (which is the Westerly Right of Way of East Paris Ave); thence along said Right of Way line S00°39'56"W 83.99 feet to the existing Northerly Right of Way line of 84<sup>th</sup> Street; thence N89°00'24"W 579.12 feet along said existing Southerly Right of Way line of 84<sup>th</sup> Street to the Point of Beginning. Contains 12,046 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Morren, seconded by Commissioner Janes that **staff is authorized to purchase the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #10     2022 Rural STP Federal Funds**

Managing Director Warren requested authorization to purchase 2022 STP Federal funds from Montcalm County Road Commission.

Deputy Managing Director Harrall stated staff is proposing to purchase \$808,000 of STP Rural Federal Aid from Montcalm County Road Commission (MCRC) and allocate it to our planned 2022 Northland Drive pavement replacement project between 18 Mile Road and Ritchie Avenue. KCRC would pay MCRC \$606,000 (75%) in exchange for their federal funds.

Commissioner Morren offered the following resolution in reference to the Federal Aid Exchange Program.

**Resolution for  
Participation in the 2022  
Federal Aid Exchange Program**

**WHEREAS**, the Kent County Road Commission has participated in the Federal Aid Exchange Program in fiscal years 2016 - 2021, and

**WHEREAS**, the Michigan Department of Transportation is planning to allow this Program to continue in 2022, and

**WHEREAS**, the Kent County Road Commission is requesting to purchase approximately \$808,000 of Federal STP Rural Funds from Montcalm County Road Commission, and

**WHEREAS**, the Board of Road Commissioners of the County of Kent supports the purchase of STP Rural Federal Aid from our neighboring county.

**WHEREAS**, Steven A. Warren, Managing Director of the Kent County Road Commission is hereby authorized to execute said Agreement for and on behalf of the Board.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation in the 2022 Federal Aid Exchange Program.

Moved by Commissioner Morren and supported by Commissioner Janes that the Board adopt the resolution supporting the purchase of Federal Aid from Montcalm County Road Commission as recommended by Staff.

Motion carried by the following votes:

Yeas: Commissioners Rambo, Janes, VerHeulen, Medema and Morren — 5.

Nays: 0.

**Item #11 Advertise for Bids**

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **Contract #22-10: Rental of 8-foot Asphalt Paver**
- b. **Contract #22-12: Janitorial Services**
- c. **Contract #22-13: Refuse Disposal Services**
- d. **Contract #22-14: Auction Services**

Moved by Commissioner Medema, seconded by Commissioner VerHeulen that staff is **authorized to advertise for bids on the above listed purchases with bids to be accepted until 8:30 a.m. on a date to be determined**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

**Item #12a. Award of Bids**

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **Contract #22-06:** Concrete Cutting Services  
2022 requirements with two, one-year renewal options, as needed

Staff recommends for the Board to award Contract #22-06 Concrete Cutting Services to **Concrete Cutting & Breaking, Diamond Concrete Sawing, & RW Concrete Sawing Inc.**, contracting in the best interest of the Road Commission. The contractor, selected at the time of need, will be based on their bid cost, availability, and location.

- b. **Contract #22-07:** Production & Processing of Non-Recycled Asphalt Product for Stockpiling – three-year contract as needed

Staff recommends for the Board to award Contract #22-07: Production & Processing of Non-Recycled Asphalt Product for Stockpiling to **Barber Creek Sand & Gravel**, the lowest responsible and responsive bidder, for a cost of **\$485 per ton**.

- c. **Contract #22-08:** Rotomilling Services – three-year contract as needed

Staff recommends for the Board to award Contract #22-08: Rotomilling Services to **JL Milling Inc., Michigan Paving & Materials Co., C&D Hughes Inc., & A1 Asphalt Inc.**, contracting in the best interest of the Road Commission. The contractor, selected at the time of need, will be based on their bid cost, availability, and location.

- d. **Contract #22-09:** Residential Sidewalk & Driveway Staking  
Two-Year Contract, w/ a One-Year Renewal Option, As Needed

Staff recommends for the Board to award Contract #22-09: Residential Sidewalk & Driveway Staking to **Land and Resource Engineering**, the lowest responsible and responsive bidder, for a cost of **\$165 per staking** for Sidewalks, Sidewalk Plus Driveways, and Driveways.

- e. **Contract #22-11:** Furnish & Install Right-of-Way Fencing on I-196 in Allegan County – MDOT

This contract is 100% funded by the State of Michigan - Department of Transportation. The contract will require MDOT approval prior to commencement.

Staff recommends for the Board to award Contract #22-11: Right-of-Way Fencing on I-196 in Allegan County to **Straight Line Fence**, the lowest responsible and responsive bidder, for a cost of **\$18.93 per foot**.

- f. **Bid #22-ENG-01:** Three LTE Field Controller Systems

Staff is recommending for the Board to award the purchase of three LTE Field Controller Systems to **Leica Geosystems, Inc.**, under MiDeal contract #180000000005, for a cost of **\$6,654.36 per unit**, and a total cost of **\$19,963.08**.

- g. **Bid #22-EQU-08:** Ten Tarp Systems for Single Axle Trucks

Staff is recommending for the Board to award the purchase of ten Tarp Systems to **Western Michigan Fleet Parts**, the lowest responsive and responsible bidder, for a cost of **\$1,525 per unit**, and a total cost of **\$15,250**.

- h. **Bid #22-EQU-22:** Tar Distributor

Staff is recommending for the Board to award the bid for a Tar Distributor to **AIS Construction Equipment**, under MiDeal contract #071B7700090, at a total cost of **\$221,169**.

- i. **Bid #22-EQU-23:** Asphalt Bump Grinding Attachment

Staff is recommending for the Board to award the bid for an Asphalt Bump Grinder Attachment to **Keystone Engineering**, the sole-source provider of the equipment, at a total cost of **\$54,237.72**.

- j. **Bid #22-EQU-24:** Mini Excavator

Staff is recommending for the Board to award the bid for a Mini Excavator to **Kent Equipment Inc.**, under Sourcewell contract #031121, at a total cost of **\$67,126**.

- k. **Bid #22-MNT-03:** Liquid Calcium Chloride - 26% Mineral Well Brine FY22 Requirements, with a one-year renewal option, as needed

Staff recommends for the Board to award Bid #22-MNT-03: Liquid Calcium Chloride – 26% Mineral Well Brine to **Michigan Chloride Sales, Inc.**, the lowest responsible and responsive bidder, at a delivered cost of **\$0.1690 per gallon**.

Moved by Commissioner Janes, seconded by Commissioner Medema to **authorize the award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

**Item #12b. Purchase Bid**

Managing Director Warren requested authorization to purchase **Bid #22-EQU-02:** Ten Single Axle Cabs and Chassis.

Staff recommends the Board award the purchase of ten Single Axle Cabs and Chassis to **JX Peterbilt – Grand Rapids**, under the Sourcewell purchasing agreement, for a cost of **\$124,020 per unit**, and a total cost of **\$1,240,200**.

Moved by Commissioner Morren, seconded by Commissioner VerHeulen to **authorize the purchase of the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

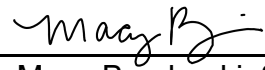
Nays: 0.

**Item #13 Comments**

➤ Deputy Managing Director Byrne and Director of Traffic and Safety presented “Roads 101” to the Board. The presentation covered the basics of road design, condition assessment, and various types of improvement and preservation treatments, focusing more on the local road network

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:30 a.m.

Respectfully submitted,



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Macy Barcheski, Secretary