

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

February 22, 2022

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair at 8:00 a.m.

Present: Commissioners Mark Rambo, Cynthia Janes, Dave Medema, David Morren, and Robert VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Also present: Deputy Managing Director of Engineering Wayne Harrall, Deputy Managing Director of Operations Jerry Byrne, Director of Traffic and Safety Tim Haagsma, Director of Buildings and Equipment Steve Roose, Director of Human Resources Michael Dennis, Assistant Director of Finance Mario Guerra, IT Manager Tim Care, Purchasing Manager Andrew Nordstrom, Communications Manager Maura Lamoreaux, Assistant Director of Maintenance Steve Roon, Project Engineer Eric Easterly, Marty Ruitter from Hobbs+Black, Tim Marcus and Rocky Oster from OAK, Truck Driver Andy Albertson and Central Complex Superintendent Bill Byrne.

Item #2 Public Comment

There was no public comment.

Item #3 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, February 8, 2022.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #4 Disbursements and Cash Balances

The disbursements for the check run dated February 18, 2022, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$64,157.49 in overtime.

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of February 22, 2022, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	47,123,354
Current Expenditures	2,151,983
Project-to-Date Expenditures	9,284,975
Remaining Cost	\$37,838,379

Director Barcheski stated the General Fund has \$44,714,204.10 remaining after approval of disbursements. Of that amount, \$5,076,441.76 is unavailable operating funds, leaving \$39,637,762.34 in total available operating funds.

Moved by Commissioner Morren, seconded by Commissioner Janes that **Payroll of \$796,997.20, Construction Estimates of \$0.00, New Central Complex Expenditures of \$2,151,982.58, Accounts Payables of \$1,196,347.85, and Cash Balances and Investments for the check run dated February 18, 2022,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #5 New Central Complex Update

The Board was updated on the substantial completion of Phase I, status of Phase II construction, and remaining items to be bid, which include IT equipment and furniture for the Administration and Maintenance Buildings.

Item #6 January 2022 Financial Statements

Director of Finance Barcheski reviewed for the Board the January 2022 Financial Statements.

The report was received for information.

Item #7 Purchase of Right-of-Way

Managing Director Warren requested authorization to purchase right-of-way at 4236 84th Street, SE, Section 24, Gaines Township.

Deputy Managing Director Harrall stated Laurin and Lorraine Lobbezoo, the owners of property located at 3773 84th Street, have agreed to provide additional highway easement to accommodate the 2023 and 2024 reconstruction of 84th Street between Hanna Lake Avenue and East Paris Avenue. The just compensation of the easement is \$19,523 (17 x 2,420 ft. and vision corner at East Paris (43,385 sft. @ \$.45/sft.)).

Easement Descriptions:

Commencing at the Northwest Corner of Section 24, T05N, R11W Gaines Township, thence S88°19'21"E 1,632.76 feet along the North Line of said Section; thence S00°55'45"W 33.00 feet to the existing Southerly Right of Way line of 84th Street and the Point of Beginning (also Ref. Point 'A'); thence S00°55'45"W 17.00 feet along a property line; thence N88°19'21"W 1,532.78 feet along a line parallel with the existing South Right of Way line of 84th Street; thence S46°18'12"W 94.13 feet; thence N00°55'45"E 84.00' along the existing Easterly Right of Way of East Paris Avenue; thence S88°19'21"E 1,599.76 feet to the Point of Beginning. Contains 29,440 Square Feet M/L and is subject to easements and restrictions of record.

Also commencing at Ref. Point 'A' thence S88°19'21"E 110.01 feet to the property line said point being the Point of Beginning for this description; thence S88°19'21"E 820.29 feet along the existing South Right of Way line of 84th Street; thence S00°44'21"W 17.00 feet; thence N88°19'21"W 820.32 feet to a property line; thence N00°55'45"E 17.00 feet along said property line to the Point of Beginning. Contains 13,945 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that **staff is authorized to purchase the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #8 Advertise for Bids

Managing Director Warren requested authorization to advertise for bids for the following:

- a. **Contract #22-34:** 68th Street and Plaza Center Drive, Traffic Signal Upgrade
- b. **Contract #22-35:** Patterson Avenue and Burton Street, Traffic Signal Upgrade
- c. **Contract #22-36:** 100th Street and Division Avenue, New Traffic Signal Installation

Moved by Commissioner Medema, seconded by Commissioner Janes that **staff is authorized to advertise for bids on the above listed purchases with bids to be accepted until 8:30 a.m. on a date to be determined**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #9 Award of Bids

Managing Director Warren requested authorization to award bids for the following:

- a. **Contract #22-27:** Fruit Ridge Avenue - 16 Mile Road to 18 Mile Road

Staff recommends awarding Contract #22-27: Fruit Ridge Avenue crush and shape and HMA resurfacing to **Rieth-Riley Construction Company, Inc.**, the lowest responsive and responsible bidder, for a total cost of **\$722,490.80**, which is **6.39%** below the estimated cost.

- b. **Contract #22-28:** Morse Lake Avenue - 60th Street to 68th Street

Staff recommends awarding Contract #22-28: Morse Lake Avenue crush and shape and HMA resurfacing to **Superior Asphalt, Inc.**, the lowest responsive and responsible bidder, for a total cost of **\$325,455**, which is **4.48%** below the estimated cost.

Moved by Commissioner Morren, seconded by Commissioner Janes to **authorize the award of bids for the above listed**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen — 5.

Nays: 0.

Item #10 **Comments**

➤ Managing Director Warren stated there were thank you notes from the public in the Board packets. KCRC also received a thank you note regarding Assistant Director of Engineering Tom Byle. The note stated that Tom was very good and helpful.

➤ Deputy Managing Director Byrne updated the Board on weight restrictions. KCRC, along with 20 or more other agencies, are monitoring the situation daily.

➤ Deputy Managing Director Byrne introduced Andy Albertson to the Board. Andy has been with KCRC for 17 years. Soon after being hired, Andy began taking care of the dead deer on Kent County roads. In the last 16 years, he has picked up over 40,000 deer.

Managing Director Warren stated this is the definition of true public service. Commissioner Morren stated he was humbled by what he does. The Board presented Andy with an award for all his service.

Item #11 Closed Session

At 8:45 a.m. Chair Rambo requested a motion to move into closed session as requested by staff, for the strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, pursuant to MCL 15.268(c).

Moved by Commissioner Janes, seconded by Commissioner VerHeulen that the Board meets in closed session, pursuant to MCL 15.268(c).

Motion carried by the following roll-call vote:

Yeas: Commissioner Janes

Commissioner VerHeulen

Commissioner Medema

Commissioner Morren

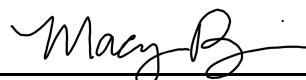
Chair Rambo

Nays: 0.

The Board meeting was reconvened at 9:26 a.m.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:30 a.m.

Respectfully submitted,



Macy Barcheski, Secretary