

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

October 11, 2022

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rambo, Chair, at 8:00 a.m.

Present: Commissioners Mark Rambo, Cynthia Janes, Dave Medema, David Morren, and Robert VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Also present: Deputy Managing Director of Operations Jerry Byrne, Director of Traffic and Safety Tim Haagsma, Director of Building and Equipment Steve Roose, Assistant Director of Maintenance Steve Roon, Project Engineer Erik Easterly, Purchasing Manager Andrew Nordstrom, Communications Manager Maura Lamoreaux, Right-of-Way Office Manager L.R. Cole, Accountant Vanessa Culver, and Tim Marcus of OAK.

**Item #2      Public Comment**

There was no public comment.

**Item #3      Approval of Minutes**

The Board discussed minutes of the Board meeting held Tuesday, September 27, 2022.

Moved by Commissioner VerHeulen, seconded by Commissioner Janes that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

**Item #4      Disbursements and Cash Balances**

The disbursements for the check run dated September 30, 2022, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$19,301.51 in overtime.

The Construction Estimates for this period are as follows:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Michigan Paving & Materials	Division Avenue – West River Drive to 6 Mile Road (estimate #2 and FINAL)	\$19,934.07
Strain Electric Company	Patterson Avenue at Burton Street – Traffic Signal Upgrade (estimate #3)	55,500.00
	100 <sup>th</sup> Street at Division Avenue – New Traffic Signal (estimate #3)	35,500.00
<b>Total</b>		<b>\$110,934.07</b>

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of October 11, 2022, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	47,123,354
Current Expenditures	373
Project-to-Date Expenditures	29,140,715
Estimated Remaining Cost	\$17,982,639

Director Barcheski stated the General Fund has \$26,206,156.71 remaining after approval of disbursements. Of that amount, \$10,234,365.67 is unavailable operating funds, leaving \$15,971,791.04 in total available operating funds.

Moved by Commissioner VerHeulen, seconded by Commissioner Medema that **Payroll of \$826,151.52, Construction Estimates of \$110,934.07, New Central Complex Expenditures of \$373.00, Accounts Payables of \$3,176,972.56 and Cash Balances and**

**Investments for the check run dated September 30, 2022**, are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

**Item #5 Michigan Transportation Fund Revenue**

Director of Finance Barcheski reviewed the Michigan Transportation Fund revenues that were collected in August 2022. She stated the funds received were \$4,883,719, a variance of \$371,216 less than what was budgeted. To date, receipts are up 6.3 percent over this time last year.

The report was received for information.

**Item #6 Award of Bids**

Managing Director Warren requested authorization to award bids on the following:

- a. **Contract #23-01**: Furnish and Haul Aggregate for Bituminous Chip Seal Program  
2023 requirements of Modified 34CS & CS-T in Slag and Trap Rock

Staff recommends awarding Contract #23-01 to **Yellow Rose Transport**, the lowest and responsible bidder, for a delivered average per ton cost of **\$40.31 for 34CS Slag, \$52.84 for CS-T Trap Rock, and \$44.68 for 34CS Trap Rock** to Kent County Road Commission locations.

As the contract also requested pricing for participating agencies, staff also recommends awarding the contract to **Yellow Rose Transport** and **Fisher Transportation Co.**, for Montcalm County Road Commission and Newaygo County Road Commission's requirements and delivery locations.

Each agency shall issue their own purchase order / contract agreement for their chip seal aggregate requirements.

b. **Bid #23-ENG-01:** Two Leica AP20 AutoPole Units

Staff recommends awarding the purchase of two Leica AP20 AutoPole Units to **Leica Geosystems, Inc.**, under MiDeal Contract #180000000005, for a cost of **\$9,084.80 per unit**, and a **total cost of \$18,169.60**. This new equipment will improve safety and efficiency of KCRC's survey operations.

c. **Bid #23-MNT-04:** Sand - 2NS for Ice Control  
2023 requirements for sand, as needed

Staff recommends awarding Bid #23-MNT-04: Sand – 2NS for Ice Control to “**All Bidders**”, whose sand, when tested, meets or exceeds the technical composition requirements.

At the time of demand, the source(s) selected will be based on cost of material delivered or picked up (inclusive of our labor and equipment costs), quality of the material, and the availability and immediate need of the material.

Moved by Commissioner Medema, seconded by Commissioner Janes that staff is authorized to **award the above contracts**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

**Comments**

➤ Commissioner Medema stated he rode his new electric tricycle on the newly paved portion of Northland Drive. It was wonderful.

➤ Commissioner Morren stated his appreciation to KCRC for getting projects done quickly and on time.

**Item #7**      **Closed Session**

At 8:12 a.m. Chair Rambo requested a motion to move into closed session, as requested by staff, for the purpose of the annual performance review of the Managing Director.

Moved by Commissioner Medema, seconded by Commissioner Janes that the Board meets in closed session, pursuant to MCL 15.268(a).

Motion carried by the following vote:

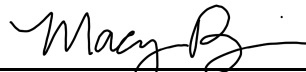
Yeas: Commissioners Rambo, Janes, Medema, Morren, and VerHeulen—5.

Nays: 0.

The Board meeting reconvened at 9:03 a.m.

There being no further business to come before the Board, Chair Rambo adjourned the meeting at 9:05 a.m.

Respectfully submitted,



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Macy Barcheski, Secretary