

1500 Scribner Avenue, NW

Grand Rapids, MI 49504

March 14, 2023

The Board of County Road Commissioners of the County of Kent met in the Road Commission office.

The regular meeting was called to order by Commissioner Rob VerHeulen, Chair, at 8:00 a.m.

Present: Commissioners Cynthia Janes, Roger Morgan, Dave Medema, and Rob VerHeulen, Managing Director Steve Warren, Director of Finance Macy Barcheski, and Executive Secretary Karen Luneke.

Absent: Commissioner David Morren

Also present: Deputy Managing Director of Engineering Wayne Harrall, Deputy Managing Director of Operations Jerry Byrne, Director of Traffic and Safety Tim Haagsma, Assistant Director of Maintenance Steve Roon, Assistant Director of Finance Mario Guerra, Purchasing Manager Andrew Nordstrom, IT Manager Tim Care, Communications Manager Maura Lamoreaux, Right-of-Way Office Manager L. R. Cole, and Nathan Jeruzal and Bruce Smith from the National Weather Service.

Item #2 Public Comment

There was no public comment.

Item #3 Presentation

Deputy Managing Director Byrne introduced Nathan Jeruzal and Bruce Smith from the National Weather Service. NWS Grand Rapids acknowledged Deputy Managing Director Byrne, Communications Manager Lamoreaux, and KCRC efforts in helping get messages about hazardous and impactful weather out to the public and all the work done for the safety of Kent County residents with regards to weather. Mr. Jeruzal and Mr. Smith presented a certificate and

stated Kent County Road Commission is now recognized as a Weather Ready Nation (WRN) Ambassador.

Item #4 Approval of Minutes

The Board discussed minutes of the Board meeting held Tuesday, February 28, 2023.

Moved by Commissioner Janes, seconded by Commissioner Morgan that the **minutes be approved.**

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Item #5 Disbursements and Cash Balances

The disbursements for the check run dated March 3, 2023, were presented to the Board by Director of Finance Barcheski. She stated payroll included \$69,230.75 in overtime.

Director Barcheski presented a detail of the new central complex project for the Board. The total project cost as of March 14, 2023, is as follows:

Approved Estimate	\$47,501,236
Current Estimate	\$47,123,354
Current Expenditures	\$6,682
Project-to-Date Expenditures	\$14,126,075
Estimated Remaining Cost	\$32,997,279

Director Barcheski stated the General Fund has \$30,351,196.79 remaining after approval of disbursements. Of that amount, \$8,897,487.92 is unavailable operating funds, leaving \$21,453,708.87 in total available operating funds.

Moved by Commissioner Morgan, seconded by Commissioner Janes that **Payroll of \$848,255.56, Construction Estimates of \$0.00, New Central Complex Expenditures of \$6,682.28, Accounts Payables of \$1,911,683.09, and Cash Balances and Investments for**

the check run dated March 3, 2023, are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Item #6 Michigan Transportation Fund

Director Barcheski reviewed the Michigan Transportation Fund revenues that were collected in January 2023 and received in March 2023. She stated the funds received were \$5,431,248, a variance of \$25,898 less than what was budgeted. To date, receipts are up 5.3 percent over this time last year.

The report was received for information.

Item #7 Purchase of Right-Of-Way

Managing Director Warren requested authorization to purchase the following right-of-way for the **10 Mile Road reconstruction project** from Pine Island Drive to Algoma Avenue:

- a. Erik and Lauryn Anderson, 5034 10 Mile Road NE

Drainage Easements

- 10 ft. x 57 ft. (570 sft.) @ \$0.62/sft. = \$354
- 17 ft. x 89 ft. (1513 sft.) @ \$0.62/sft. = \$ 940
- 7 ft. x 20 ft. (140 sft.) @ \$0.62/sft. = \$ 87
- Grading Permit = \$100

Total Compensation = \$1,481

Easement Description

Commencing at the North 1/4 Corner of Section 4, T08N, R11W, Plainfield Township, Kent County, MI.; thence N89°47'49"W 36.55 feet along the North Section line; thence S00°32'05"W 33.00 feet to the Southerly Right-of-Way line of 10 Mile Road and the Point of Beginning; thence S89°47'49"E 20.00 feet along the Southerly Right-of-Way line of 10 Mile Road; thence S00°32'05"W 7.00 feet; thence N89°47'49"W 20.00 feet; thence N00°32'05"E 7.00 feet to the Southerly Right-of-Way line of 10 Mile Road and the Point of

Beginning. Contains 140 Square Feet M/L and is subject to easements and restrictions of record.

Also, A Drainage Easement, the boundary of which is described as:

Commencing at the North 1/4 Corner of Section 4, T08N, R11W, Plainfield Township, Kent County, MI.; thence N89°47'49"W 283.00 feet along the North Section line; thence S00°32'05"W 33.00 feet to the Southerly Right-of-Way line of 10 Mile Road and the Point of Beginning; thence S89°47'49"E 146.60 feet along the South Right-of-Way line of 10 Mile Road; thence S00°32'05"W 10.00 feet; thence N89°47'49"W 57.00 feet; thence S00°32'05"W 7.00 feet; thence N89°47'49"W 89.00 feet to the West property line; thence N01°26'51"W 17.00 feet along the East line of Squirewood Condo to the Southerly Right-of-Way line of 10 Mile Road and the Point of Beginning. Contains 2,088 Square Feet M/L and is subject to easements and restrictions of record.

b. Terry W. Witt Trust, 2031 10 Mile Road NE

Drainage Easement

- 7ft. x 541 ft. (3787 sft.) @ \$0.25/sft. = \$947
- 10 ft. x 25 ft. (250 sft.) @ \$0.25/ sft. = \$63
- 17 ft. x 65 ft. (1105 sft.) @ \$0.25/sft. = \$277
- Grading permit = \$140

Total Compensation = \$1,387

Easement Description

Commencing at the South 1/4 Corner of Section 33, T09N, R11W, Algoma Township, Kent County, MI.; thence along the South Line of said Section S89°27'55"E 663.96 feet; thence N00°44'58"E 33.00 feet to the existing Northerly Right- of-Way line of 10 Mile Road and the Point of Beginning; thence N89°27'55"W 630.96 feet along the North Right-of-Way line of 10 Mile Road; thence N00°43'21"E 17.00 feet along the East Right-of-Way of Jewell Avenue; thence S89°27'55"E 65.00 feet along a line which is parallel with the North Right-of-Way line of 10 Mile Road; thence S00°43'21"W 7.00 feet; thence S89°27'55"E 25.00 feet; thence S00°43'21"W 3.00 feet; thence S89°27'55"E 540.96 feet along a line which is parallel with the Northerly Right-of-Way line of 10 Mile Road to the Easterly property line; thence S00°44'58"W 7.00 feet along said property line to the Point of Beginning. Contains 5,147 Square Feet M/L and is subject to easements and restrictions of record.

Moved by Commissioner Medema, seconded by Commissioner Morgan that **staff is authorized to purchase the above right-of-way**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Item #8 Road Decertification

Managing Director Warren requested authorization to decertify a portion of Heim Street from Bailey Drive north o.14-mile, Section 22, Vergennes Township.

Deputy Managing Director Harrall stated staff is recommending Board authorization by resolution to decertify the southern portion of Heim Street, which KCRC does not maintain. This action would preserve the public right-of-way that was dedicated to KCRC in 1936. Decertification would preserve public access rights to adjacent property. If development occurs on adjacent property in the future, KCRC will permit the developer to improve the Heim Street corridor according to our local road construction standards.

This request for decertification has been initiated by Dan Hill, owner of 12365 Bailey Drive NE. Mr. Hill's home is currently the only property served by this portion of Heim Street. KCRC has a signed agreement with Mr. Hill in which he acknowledges his understanding and acceptance of road decertification.

Commissioner Janes offered the following resolution with reference to the proposed Decertification of **a portion of Heim Street** located in the Northwest 1/4 of Section 27 & the Southwest 1/4 of Section 22, T07N, R09W, Vergennes Township, Kent County, Michigan.

RESOLUTION
Road Segment Decertification of a Portion of Heim Street

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Road Commissioners of the County of Kent that the following road hereinafter described, be decertified for Act 51 Transportation Funds:

A portion of Heim Street, a 66-foot-wide parcel, the centerline of which is described as follows: Commencing at the North 1/4 Corner of Section 27, T07N, R09W, Vergennes Township; thence S00° 19'29"W 287.72 feet along the North-South 1/4 Line to the centerline of Bailey Drive; thence N32° 43'33"W along said centerline 222.88 feet; thence Northwesterly 91.17 feet along said centerline and a 230.03 foot radius curve to the left, the chord of which bears N44° 04'51"W 90.58 feet to the **Point of Beginning** of the centerline of Heim Street; thence Northwesterly 326.43 feet along said centerline and a 2540.60 foot radius curve to the right, the chord of which bears N28° 54'32"W 326.28 feet; thence N11°14'46"W along said centerline 144.91 feet; thence Northerly 110.65 feet along said centerline and a 98.73 foot radius curve to the right, the chord of which bears N20°51'34"E 104.94 feet; thence Northeasterly 157.21 feet along said centerline and a 1342.72 foot radius curve to the right, the chord of which bears N56°19'12"E 157.12 feet to the **Point of Ending**.

Moved by Commissioner Janes, seconded by Commissioner Medema that the resolution is adopted, and the above-described portion of **Heim Street is decertified for Act 51 Transportation funds and will be recorded**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Absent: Commissioner Morren.

Item #9 **2023 Act 51 Road Certification**

Managing Director Warren presented the Act 51 2023 Road Certification to the Board for their review and adoption.

Deputy Managing Director Harrall stated the 2023 Act 51 mileage certification is due to MDOT by March 31, 2023. Our proposed change consists of a net increase of 0.95 miles in local road mileage but no change in primary road miles.

Local Road Mileage	1320.78
<u>Primary Road Mileage</u>	<u>657.46</u>
Total KCRC Mileage	1978.24

Moved by Commissioner Medema and seconded by Commissioner Morgan that the Board **approves and executes the 2023 Act 51 Road Certification**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Item #10 Sign and Execute Title Sheet

Managing Director Warren requested authorization to sign and execute the title sheet with Michigan Department of Transportation for 84th Street between East Paris Avenue and Patterson Avenue.

Deputy Managing Director Harrall stated the 2024 84th Street all-season reconstruction project will be bid through MDOT. The estimated project cost is \$1,600,000. Funding for the project includes Federal STP Urban funds of \$1,105,000 and the remaining \$495,000 local match will be provided by KCRC.

Moved by Commissioner Janes, seconded by Commissioner Morgan that the Board authorizes to **sign and execute the title sheet for 84th Street between East Paris Avenue and Patterson Avenue**, as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Item #11 Local Bridge Funding

Deputy Managing Director Harrall stated MDOT requires a resolution of support from the local road agency for Local Bridge Fund applications. Each agency is allowed up to four applications for the 2023 submittal for fiscal year 2026 bridge funding.

Staff recommends submitting applications for the following bridges:

- a. **Ada Bridge No. 37** – Thornapple River Drive over Thornapple River. This application is for preventative maintenance, including expansion joint replacement, spot painting, epoxy deck sealing, concrete substructure repair and guardrail replacement. The estimated cost is \$490,000.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Ada Bridge No. 37 – Thornapple River Drive Over the Thornapple River**

WHEREAS, Ada Bridge No. 37, Thornapple River Drive Over the Thornapple River is in such condition as warrant preventative maintenance, and

WHEREAS, the condition of the expansion joint has deteriorated to the point that preventative maintenance is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for preventative maintenance on this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Janes and supported by Commissioner Morgan that the Board adopt the resolution supporting **2023 Local Bridge Funding Application for Ada Bridge No. 37, Thornapple River Drive over the Thornapple River** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen – 4.

Nays: 0.

- b. **Caledonia Bridge No. 33** – Whitneyville Avenue over the Coldwater River. This application is for preventative maintenance including expansion joint replacement, concrete beam repair, waterproofing deck, concrete substructure repair, and guardrail replacement. The estimated cost is \$400,000.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Caledonia Bridge No. 33 – Whitneyville Avenue Over the Coldwater River**

WHEREAS, Caledonia Bridge No. 33, Whitneyville Avenue Over the Coldwater River in such condition as warrant preventative maintenance, and

WHEREAS, the expansion joint has deteriorated to the point whereby replacement is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for preventative maintenance work on this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Janes and supported by Commissioner Morgan that the Board adopt the resolution supporting **2023 Local Bridge Funding Application for Caledonia Bridge No. 33 – Whitneyville Avenue Over the Coldwater River** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen – 4.

Nays: 0.

- c. **Oakfield Bridge No. 5** – Crahen Avenue over Grand Rapids Eastern Railroad. This application is for rehabilitation work including expansion joint replacement, spot box beam replacement and concrete bridge railing replacement. The estimated cost is \$350,000.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for rehabilitation.

**Resolution for
Local Bridge Funding
Oakfield Bridge No. 5 – McClain Street Over Woodbeck Lake**

WHEREAS, Oakfield Bridge No. 5, McClain Street Over Woodbeck Lake is in such condition as warrant rehabilitation, and

WHEREAS, the fascia beams and bridge rail have deteriorated to the point whereby replacement is warranted, and

WHEREAS, rehabilitation is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for rehabilitation on this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Janes and supported by Commissioner Morgan that the Board adopt the resolution supporting **2023 Local Bridge Funding Application for Oakfield No. 5, MacClain Street Over Woodbeck Lake** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen – 4.

Nays: 0.

- d. **Sparta Bridge No. 27** – Division Street over Nash Creek. This application is for preventative maintenance for metal culvert repair and reinforced concrete culvert lining and invert repair. The estimated cost is \$250,000.

Commissioner Janes offered the following resolution in reference to Local Bridge Funding for preventative maintenance.

**Resolution for
Local Bridge Funding
Sparta Bridge No. 27 – Division Street (13 Mile Road) Over Nash Creek**

WHEREAS, Sparta Bridge No. 27, Division Street (13 Mile Road) Over Nash Creek is in such condition as warrant preventative maintenance, and

WHEREAS, the protective coating on the culvert barrels has deteriorated to the point whereby lining the culverts is warranted, and

WHEREAS, preventative maintenance is eligible for Local Bridge Funding, and

WHEREAS, the Kent County Road Commission Engineering Division has prepared an application for Local Bridge Funding for preventative maintenance on this bridge, and

WHEREAS, the Board of Road Commissioners of the County of Kent support staff recommendation to submit this application for funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Janes and supported by Commissioner Morgan that the Board adopt the resolution supporting **2023 Local Bridge Funding Application for Sparta Bridge No. 27, Division Street (13 Mile Road) over Nash Creek** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen – 4.

Nays: 0.

Item #12 Award of Bids

Managing Director Warren requested authorization to award bids received for the following:

- a. **Contract #23-23: Plainfield #12 Bridge Rehabilitation**
Packer Avenue over Rogue River

Staff recommends awarding Contract #23-23: Plainfield Bridge #12 to **Grand River Construction, Inc.**, the lowest responsible and responsive bidder, for a total cost of **\$438,290**, which is **22.03% above** the estimated cost.

b. **Contract #23-28:** Algoma Township Local Roads Program

Staff recommends awarding Contract #23-28 Algoma Township Local Roads Program to **Michigan Paving & Materials, Co.**, the lowest responsible and responsive bidder, for a total cost of **\$281,442.40**, which is **12.80% above** the estimated cost.

Moved by Commissioner Janes, seconded by Commissioner Morgan to **authorize award of bids for the above listed** as recommended by staff.

Motion carried by the following vote:

Yeas: Commissioners Janes, Medema, Morgan, and VerHeulen — 4.

Nays: 0.

Item #12 **Comments**

➤ Managing Director Warren discussed the move to the new Central Complex. The last element of construction is the installation of the air handler, which is due at the end of March. Substantial completion will be early May. It will take 4 – 6 weeks to install the furniture. The dedication and open house will be scheduled for late June or early July. The moving of employees to the new building will take place after that.

➤ Managing Director Warren stated the Michigan County Road Association 2023 Conference is scheduled for next week, March 21 – 23. The conference is well attended every year.

➤ Deputy Managing Director Harrall stated a Congressionally Directed Transportation Spending application for the Patterson Avenue full-depth concrete 2025 project will be submitted to Senator Peters office on March 15, 2023. This \$3.5M project is being funded with TIP funds and this will increase the proposed project by one mile. KCRC has received letters of support for this project submittal.

➤ Deputy Managing Director Byrne discussed EGLE's new rule regarding mineral well brine and stated there is a push by other groups and road agencies to slow down and change this rule.

Item #14 Closed Session

At 9:03 a.m. Chair VerHeulen requested a motion to move into closed session as requested by staff, to consider the purchase or lease of real property, pursuant to MCL 15.268(d).

Moved by Commissioner Morgan, seconded by Commissioner Janes that the Board meets in closed session.

Motion carried by the following roll-call vote:

Yeas: Commissioner Medema

Commissioner Morgan

Commissioner Janes

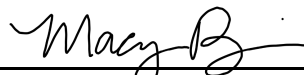
Chair VerHeulen

Nays: 0.

The Board meeting was reconvened at 9:26 a.m.

There being no further business to come before the Board, Chair VerHeulen adjourned the meeting at 9:28 a.m.

Respectfully submitted,



Macy Barcheski, Secretary