



**KENT COUNTY ROAD COMMISSION
BOARD POLICY**

**No.
407**

**Effective Date
01/06/99**

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02/09/10**

Mailbox Damage and Replacement

Policy authored by Director of Maintenance

The Kent County Road Commission (the "Commission") makes every effort to protect and preserve the integrity of property owners' mailboxes. However, during periods of heavy snow accumulation, mailboxes can become damaged as a result of winter maintenance road scraping and plowing. Property owners are encouraged to inspect their mailboxes / supports prior to the winter season each year and to replace deteriorated mailboxes / posts in an effort to ensure their durability.

Mailboxes and / or supports that are damaged as a result of direct contact with Commission equipment will be replaced by the Commission. Replacements will be made with a standard rural mailbox / support as determined by Commission standards (published below).

Mailboxes and / or supports that are damaged as a result of snow or debris being scraped or plowed into the mailbox / support are not subject to replacement by the Commission.

An employee of the Commission may inspect damaged mailboxes in an attempt to determine the cause of the damage and assess the Commission's level of responsibility.

Standard and Guidelines for Replacement Mailboxes and Posts:

- Post assembly
- Standard #1 mailbox
- Large, rural mailbox
- Monetary payment equal to the average cost at area hardware/box stores

Authorized Mailbox Structures:

- Wood post 4" x 4" treated
- Cedar post 6" diameter
- Metal post Maximum 3 pounds per foot